

Annex 4.1.1

Internal Regulation



بنظام الساعات المعتمدة

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الجهة: السيد الأستاذ الدكتور / رئيس الجامعة
الموضوع:

القطاعات	البيان	الإجراء				الصفة	
		للتفويض	للمتابعة	للعلم	للموافقة	عاجل	سري
نواب رئيس الجامعة	نائب رئيس الجامعة لشئون التعليم والطلاب	✓				✓	
	نائب رئيس الجامعة لشئون الدراسات العليا والبحوث						
عمداء الكليات	نائب رئيس الجامعة لشئون خدمة المجتمع وتنمية البيئة						
	صيد كلية الطب البشري ورئيس مجلس إدارة المستشفيات						
	صيد كلية الهندسة بشبرا						
	صيد كلية الهندسة ببها						
	صيد كلية الحاسبات والنكاه الأصطناعي						
	صيد كلية العلوم						
	صيد كلية الزراعة						
	صيد كلية التجارة						
	صيد كلية الفنون التطبيقية						
	صيد كلية الحقوق						
	صيد كلية الطب البيطري						
	صيد كلية التمريض						
	صيد كلية التربية						
	صيد كلية التربية الرياضية						
	صيد كلية الآداب						
	صيد كلية التربية النوعية						
	امشرف علي كلية العلاج الطبيعي						
	المدير الأكاديمي لمقر الجامعة بالعجور						
أمين الجامعة	أمين الجامعة						
	هيئة المستشارين القانونيين						
	المستشار الهندسي						
	المدير التنفيذي للمستشفيات الجامعية						
	مدير وحدة الواكدين						
	مدير مركز الابتكار وريادة الأعمال						
	المدير التنفيذي للمعلومات						
	مركز تكنولوجيا المعلومات						
	مركز ضمان الجودة						
	مركز الطب والنشر والتوزيع						
المستشارين ومديري المراكز والوحدات	وحدة إدارة المشروعات						
	وحدة التخطيط الاستراتيجي						
	الجامعة الأهلية						
	لجنة الهيكل الإداري						
الجامعة الأهلية	لجنة الفعاليات						
	مسئول السلامة والصحة المهنية						
قطاع رئيس الجامعة	مكتب رئيس الجامعة	✓				✓	
	أمانة مجلس الجامعة						
	العلاقات العامة والإعلام						
	الشئون القانونية						
	التوجيه المالي والإداري						
	التنظيم والإدارة						
	التخطيط ومتابعة الخطة						
	الامن						

تأشيرة السيد الأستاذ الدكتور / رئيس الجامعة

رئيس الجامعة

٢٤ / ١٢ / ٢٠٢١
أ.د. ناصر الحيدوي





المجلس الأعلى للجامعات
الإدارة العامة لشئون لجان قطاعات
التعليم الجامعي

جامعة بنها BENHA UNIVERSITY مكتب رئيس الجامعة	BU President Office
المرسلة	١٢٦ / صادر
التاريخ	٢٠٢٤ / ٣ / ١١
المرسلة	٢٠٢٤ / ٣ / ١١

السيد الأستاذ الدكتور / ناصر خميس بركات الجيزاوي
رئيس جامعة بنها

تحية طيبة وبعد ،،

أتشرف بأن أرسل لسيادتكم رفق هذا صورة القرار الوزاري رقم (٥٠٧)
بتاريخ ٢٠٢٤/٣/١٠ بشأن إصدار اللائحة الداخلية (مرحلة البكالوريوس)
بنظام الساعات المعتمدة لكلية التمريض جامعة بنها.
برجاء التفضل بالنظر والتكرم بالتنبيه باتخاذ ما ترونه سيادتكم مناسباً في هذا
الشان.

وتفضلوا بقبول فائق الاحترام ،،

حنان

أمين المجلس الأعلى للجامعات

٢٠٢٤ / ٣ / ١١

(أ.د/ مصطفى رفعت)

٦٤٩٢
٢ / ١٤

صورة مبلغة إلى:

السيدة الأستاذة الدكتور / مروة راغب
عميد كلية التمريض جامعة بنها

تم التحرير في ٢٠٢٤/٣/١١

Cairo University Campus Giza, Egypt
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المجلس الأعلى للجامعات - مقر جامعة القاهرة
(الحرم الجامعي)، الجيزة، مصر، بريد ١٢٦١٣
فاكس: ٣٥٧٢٨٨٧٧ - ٣٥٧٢٨٨٧٢
تليفون: ٣٥٧٠٤١٥٨ - ٣٥٧٠٤١٩٤



دولة فلسطين
وزارة التعليم العالي والبحث العلمي
الوزير

قرار وزاري

٥٠٧

رقم () بتاريخ ١٠ / ٣ / ٢٠٢٤

بشأن إصدار اللائحة الداخلية (مرحلة البكالوريوس) بنظام الساعات المعتمدة
لكلية التمريض جامعة بنها

وزير التعليم العالي والبحث العلمي ورئيس المجلس الأعلى للجامعات

- بعد الإطلاع على القانون رقم (٤٩) لسنة ١٩٧٢ في شأن تنظيم الجامعات والقوانين المعدلة له .
- وعلى قرار رئيس الجمهورية رقم (٨٠٩) لسنة ١٩٧٥ بإصدار اللائحة التنفيذية لقانون تنظيم الجامعات والقرارات المعدلة له .
- وعلى القرار الوزاري رقم (٤٣١٨) بتاريخ ٢٠١٨/٩/١٨ بشأن إصدار اللائحة الداخلية المحدثة لكلية التمريض جامعة بنها (مرحلة البكالوريوس) .
- وعلى موافقة مجلس جامعة بنها بجلسته بتاريخ ٢٠٢٢/١٠/٢٧ والمعمدة حتى ٢٠٢٢/١٠/٣١ ، ٢٠٢٣/٦/٢١ والمعمدة حتى ٢٠٢٣/٦/٢٦ .
- وعلى موافقة لجنة قطاع التمريض بجلساتها بتاريخ ٢٠٢٣/١/٣ ، ٢٠٢٣/٣/١٤ ، ٢٠٢٣/٩/٥ ، ٢٠٢٤/١/٩ .
- وعلى موافقة المجلس الأعلى للجامعات بجلسته بتاريخ ٢٠٢٤/٢/٢٤ .

قرر

(المادة الأولى)

يعمل باللائحة الداخلية (مرحلة البكالوريوس) بنظام الساعات المعتمدة المرفقة والخاصة بكلية التمريض
جامعة بنها ويلغى كل نص يخالف أحكامها .

(المادة الثانية)

على جميع الجهات المختصة تنفيذ هذا القرار .

وزير التعليم العالي والبحث العلمي
ورئيس المجلس الأعلى للجامعات



(أ.د/ محمد أيمن عاشور)

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Internal Regulations for Bachelor of Nursing Science Program Based on Credit Hours

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Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Introduction

The Faculty of Nursing in Benha was established under the name of the Higher Institute of Nursing by Presidential Decree No. 301 of 1992, affiliated with the Faculty of Medicine, Zagazig University, Benha Branch. Presidential Decree No. 200 of 2000 transformed the Higher Institute into the Faculty of Nursing, Zagazig University, Benha Branch. Ministerial Decree No. 3180, dated November 21, 2005, issued the internal regulations for the Faculty of Nursing (Bachelor's level), Benha University. On August 1, 2010, His Excellency Professor Dr. Mohamed Safwat Zahra issued a decision to transfer the Faculty from its temporary location at the Faculty of Physical Education to its new location in Kafr Saad, Benha City, Qalyubia Governorate, to begin studies for the first semester of the 2010/2011 academic year. The Faculty obtained accreditation from the National Authority for Quality Assurance and Accreditation of Education on August 25, 2014, and the accreditation was renewed by the National Authority for Quality Assurance and Accreditation of Education on October 27, 2021.

This regulation has been prepared and formulated according to the internationally applied credit-hour system to keep pace with scientific and societal changes and in a manner that aligns with the needs of the local and regional labor market. This is achieved by providing students with the opportunity to study a range of courses, including core compulsory courses and elective courses chosen by the student according to their interests, skills, and aptitude in certain specializations. Furthermore, it allows students to choose their preferred faculty member and lecture time when a course is offered to more than one group, taking into account the available resources at the college. All articles of this regulation have been carefully considered to comply with the Universities Organization Law No. (49) of 1972 and its executive regulations, as well as with the requirements of the National Authority for Quality Assurance and Accreditation of Education.

Education is considered a fundamental right for all members of society, occupying a prominent place within the healthcare system for various groups. Educational institutions are currently considered educational, social, and developmental institutions that play essential roles in building individuals and developing their diverse capabilities. Therefore, education represents a crucial axis for human development in a society that provides numerous opportunities for knowledge and education for students at various stages, in addition to meeting their diverse needs. This stems from the educational institution's role in carrying out and simultaneously reinforcing socialization processes. For this reason, the Bachelor of Science in Nursing program was developed to provide scientific knowledge and expertise in the field of nursing sciences, helping to graduate qualified nurses capable of meeting the nursing care needs of individuals, families, and the community through theoretical and practical study. The program consists of four academic levels followed by a mandatory internship year (the internship year).

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Justification for Program Development

The Bachelor of Science in Nursing program was developed based on:

1. The results of labor market and beneficiary studies.
2. Adoption of competency-based academic standards issued by the National Authority for Quality Assurance and Accreditation of Education.
3. A study of the gap between the current undergraduate program and the guidelines issued by the Nursing Sector Committee, and the development of an implementation plan to overcome the gaps through the development of courses, teaching strategies, and training.

Vision, Mission, and Program Objectives

Program Vision:

To achieve excellence in nursing education to keep pace with advancements in modern science and to meet the needs of society and the requirements of the local, regional, and international labor market.

Program Mission:

The program aims to graduate qualified nursing specialists with the nursing competencies that enable them to provide comprehensive nursing care that meets the needs of society through scientific research and evidence-based practice.

Program Objectives:

1. To prepare scientifically competent and qualified nursing personnel.
2. To enhance students' communication skills and effective professional interaction with colleagues, patients, the community, and members of the healthcare team.
3. To raise health awareness by promoting the student's leadership role in the community and their participation in improving the quality of healthcare and keeping pace with professional developments
4. To equip students with the necessary information, skills, attitudes, and problem-solving abilities related to their future work

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

5. Preparing nursing specialists who possess the required professional ethics and morals, believe in the values of work excellence and integrity, and are capable of adapting and working as part of a team.
6. Preparing qualified individuals capable of dealing with information technology and modern techniques.
7. Developing advanced curricula that are compatible with international standards.

General specifications of a Bachelor of Science in Nursing graduate (credit hour system):

- A- Possesses accurate information with the ability to use and apply it in the field of nursing.
- b- Demonstrates knowledge of the values, standards, ethics, laws, and regulations specific to the nursing profession.
- c- Provides high-quality nursing care focused on the needs of the individual, family, and community in all healthcare settings.
- d- Takes responsibility for providing health guidance to individuals, families, and communities.
- e- Communicates effectively as a member of a collaborative professional team in diverse communities.
- f- Participates in providing advisory roles within the health system to achieve equity and social justice.
- g- Uses constructive and creative thinking in the workplace by utilizing research evidence.
- h- Is able to continue self-education in the future using problem-solving-based self-learning skills.

Program Description

This program is designed based on the competency-based undergraduate academic standards developed by the National Authority for Quality Assurance and Accreditation of Education. These standards include five axes that are incorporated into the curriculum both theoretically and practically.

1. Professional and ethical practice
2. Holistic patient centered care
3. Managing people, quality and work environment
4. Informatics and technology
5. Inter-professional communication & collaboration

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Competency-based academic standards were used in developing and converting the Bachelor of Science in Nursing program into a Modular Educational Units system, which includes the following:

1. Core Nursing Theoretical Units
2. Core Medical Units
3. Practical Nursing Units
4. Supporting Units
5. Elective Units

Program Content	Hours	Courses
Mandatory University Requirement (1)	(2 Credit hours)	Community Issues
Core Nursing Units (Theoretical) 19 Courses	(50 Credit Hours)	Fundamentals of Nursing - Professional Ethics and Legislation – Medical Surgical Nursing (1) - Basics of Quality and Safety in Healthcare - Comprehensive Nursing Care - Health Assessment – Medical Surgical Nursing (2) - Communication Skills in Nursing - Critical and Emergency Nursing - Obstetric and Gynecological Nursing -Scientific Research in Nursing - Informatics and Education Technology in Nursing - Pediatric Nursing - Evidence-Based Nursing Practice – Psychiatric and Mental Health Nursing - Geriatric Nursing - Community Health Nursing - Nursing Administration - Graduation Project
Basic Nursing Learning Units (Practical). 12 Courses	(36 Credit Hours)	Fundamentals of Nursing – Medical Surgical Nursing (1)- Health Assessment - Medical-Surgical Nursing (2) - Critical Care and Emergency Nursing - Obstetrics and Gynecology Nursing - Pediatric Nursing - Mental Health Nursing. Geriatric Nursing - Community Health Nursing - Nursing Management - Graduation Project.
Medical Basics (18 Courses)	32 Hours	Physiology - Anatomy (Theory) - Anatomy (Practical) – Biochemistry- Microbiology and Infection Control - Pharmacology - Basics of Pathology - Applied Nutrition - Internal Medicine – Surgical Diseases - Critical and Emergency Medicine - Obstetrics and Gynecology – Pediatric Medicine - Pediatric Surgery - Psychiatric Medicine – Geriatric Medicine - Public Health Administration - Epidemiology
Supporting Learning Units: (8 Courses)	(15 hours)	English Language I - Health Education - English Language II - Teaching Skills and Strategies - English Language III - Principles of Statistics - English Language IV - English Language V
Learning Units Elective courses (6 Courses)	(6 hours)	Leadership Skills - Critical Thinking - Principles of Entrepreneurship and Projects - Environment and Sustainable Development - Palliative Care - Fundamentals of Graduation Project

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Program Structure

The program is structured with learning units in each semester. Each semester consists of several learning units, including: basic sciences (comprising nursing and medical courses), practical training, and supporting units, in addition to elective learning units.

The program includes 139 credit hours plus 2 credit hours of mandatory university requirements (which do not count towards the total credit hours or grades). Program hours were calculated using three systems to align with competency-based standards and various international systems for calculating academic hours.

Credit Hours

A credit hour is a unit of measurement for courses that a student must study in a semester or academic year as a whole. A specific teaching activity is carried out each week throughout the semester. The duration of a credit hour is 50 minutes, and a semester consists of 15-16 academic weeks. It is equivalent to 1.76 to 2.0 credit units.

Contact Hours

A contact hour is defined as one hour of scheduled instruction provided to the student and is equivalent to one credit hour: one hour of theory, two hours of practical laboratory work, three hours of contact hours (clinical training in hospitals), and four hours of field training in maternal and child health centers, shelters, geriatric homes, etc., as shown in the following table:

Credit Hour	Actual Hour
1 Theory Hour	1 Actual Hour
1 Laboratory Hour	2 Actual Hour
1 Clinical Hour	3 Actual Hour
1 Field Hour	4 Actual Hour

Credit Unit (ECTS):

The credit unit, as calculated according to the program, is based on the sum of contact hours and work load hours. This gives the total time the student spends completing all educational activities, such as theoretical, practical sessions, study, self-learning, projects, assignments, oral notes, and exams.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

The program was built based on standards and utilizes the integration of certain courses to achieve competencies as follows:

Medical subjects:

These are learned in the first academic year and then integrated into specialty nursing courses.

Professional Ethics and Legislation

These are taught in the first academic year and then integrated into specialty nursing courses (both theoretical and practical), where they are included in training ethics as part of nursing ethics training.

Comprehensive Patient-Centered Care

These are taught in the first academic year and then integrated into specialty nursing courses (both theoretical and practical), where they are included in providing comprehensive patient care during clinical training

Information Technology

These are covered in courses and integrated into the Informatics in Nursing course and other technology-related courses.

Communication

This is taught as a course and integrated into theoretical nursing courses. It is also integrated into practical nursing courses, and student performance is assessed during clinical training

Chapter One

Faculty Strategy

Academic Departments:

1. Community Health Nursing Department
2. Obstetric and Gynecological Nursing Department
3. Medical Surgical Nursing Department
4. Nursing Administration Department
5. Psychiatric and Mental Health Nursing Department
6. Pediatric Nursing Department

Academic Degrees:

The faculty awards a Bachelor of Science in Nursing.

Faculty Vision:

To achieve a distinguished position among nursing faculties' locally, regionally, and internationally.

Faculty Mission:

The Faculty of Nursing is committed to preparing graduates capable of providing comprehensive nursing care with a high degree of competence and excellence in education, scientific research, community service, and the development of the nursing profession locally and regionally, meeting the needs of the competitive labor market.

Faculty Strategic Objectives:

The Benha Faculty of Nursing seeks to:

1. Prepare distinguished students and graduates capable of competition and innovation.
2. Enhance the postgraduate studies system and the quality and ethics of scientific research and innovation.
3. Gain the trust of the community and the sustainable development of human resources.
4. Ensure the quality of institutional performance, continuous development, and the sustainable development of human resources.
5. Develop the college's financial resources
6. Increasing the faculty's capacity to meet the local communities' needs for qualified and trained personal
7. Enhancing the faculty's international standing.
8. Utilizing information technology to automate the faculty's academic and administrative systems

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Chapter Two

Basic Concepts and Terminology

Article (1):

This regulation is called the "Internal Regulations of the Bachelor of Science in Nursing Program (Credit Hours), Faculty of Nursing, Benha University."

Article (2): Definitions

Academic Year

The academic year consists of three semesters: Fall, Spring, and Summer. The start date of studies is determined annually according to Article 62 of the Executive Regulations of the Universities Organization Law and the decision of the Supreme Council of Universities.

Study Program

The set of studies and curricula that lead to obtaining an academic degree in a specific specialization.

Study Plan

It is the sum of the mandatory and elective courses for each specialization, distributed across the semesters. The total number of credit hours that the student must successfully complete is 139 credit hours, in addition to 2 credit hours of mandatory university requirement that is not counted towards the total hours or grades for obtaining a Bachelor of Science in Nursing.

Course Load

The total number of credit hours that a student is allowed to register for in one semester after review and approval by the academic advisor.

University Degree

The certificate awarded by the university to the student after fulfilling the graduation requirements

Semester GPA:

It is the student's level of academic achievement during a semester and represents a numerical method of evaluating the student academically.

Cumulative Grade Point Average (CGPA)

This represents the student's academic achievement level across all semesters studied in the academic program.

The completion of credit hours during that period represents a specific timeframe. If the student's academic performance is a numerical method for evaluating the required grades for graduation, then the cumulative GPA is the graduation GPA

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

C: Overall Grade

The graduation GPA is the grade the graduate receives at the university.

Credit Hour

1- A unit of academic measurement used to determine the weight of a course among other courses, equivalent to the number of hours a student studies the course per week throughout the semester.

2- Course hours are determined by the number of credit hours as follows:

- For theoretical studies: One credit hour is awarded for each one-hour lecture per week during the semester.
- For laboratory studies: One credit hour is awarded for each two hours of practical work in the laboratory per week during the semester.
- One credit hour is awarded for each three hours of clinical training in the hospital.
- One credit hour is awarded for each four hours of field training outside the hospital per week during the semester.

Contact hour:

The actual time spent in a lecture, laboratory, or classroom setting.

Academic Course:

It is the academic subject included in the approved curriculum for each scientific specialization. Some courses may have a single prerequisite, requiring the student to study and successfully pass that prerequisite before enrolling in the course.

Prerequisite: It is the course that must be successfully completed before registering for other courses specified by the curriculum in subsequent semester

Program duration:

The duration of the study is 8 mandatory semesters which equal 139 actual hours in addition to 2 credit hours' university requirement that is not counted towards the total hours or grades in addition to, 4 summer semesters according to faculty council.

The graduation followed by mandatory internship year with 12 credit hours equal 36 actual hours weekly for 12 months in University Hospitals or Hospitals affiliated to Egyptian Ministry of Health and Population and other Governmental Health Settings (mandatory internship internal regulation).

- The academic level (academic year) is divided into three semesters: two regular

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

semesters, each lasting 16 weeks (including two weeks for examinations), and a summer semester lasting 8 weeks (including one week for examinations), provided that the weekly hours for each course are doubled. Each semester is followed by the final examination.

- The Faculty Council, upon consultation with the relevant Department Council and depending on the nature of the courses, may decide to teach one or more courses using the blended learning model, such that the course study is distributed as 60% face-to-face and 40% via remote/distance learning.

Coding:

Course Coding System: - Each course is assigned a code consisting of three English letters, followed by a three-digit number, as follow: -

English letters according to the nature of the course are as follows:

Course	Code
University Requirements	UNI
Core Compulsory Nursing Courses	NUR
Core Compulsory Medical Courses	MED
Supportive Courses	SUP
Practical / Clinical Courses	CLN
Elective Courses	ELC
Graduation Project	GP

Chapter three

Admission Requirements

Article (3):

First General Admission Requirements for Students with General Secondary Education or International Students:

The Faculties subject to the admission system of Egyptian universities. To admit students (either male or female), the following conditions must be met:

A. The faculty accepts Egyptian and international students who have obtained the General Secondary Certificate (Scientific/Science Section) or its equivalent. Candidates are nominated through the Coordination Office or the General Administration for international students, according to the admission rules set by the Supreme Council of Universities.

B. The student must satisfy the admission requirements set by the Supreme Council of Universities in accordance with Article (75) of the Universities Regulation Law.

C. The student must fulfill the internal admission requirements of the faculty, which are:

- Passing the medical examination conducted by the faculty successfully. The student must be free from physical, mental, or psychological disabilities, as well as chronic or infectious diseases. There must also be proportionality between the student's height and weight.
- The student must be enrolled on a full-time basis for study at the faculty.
- Passing the aptitude tests in accordance with the rules and regulations set by the Supreme Council of Universities.

D. English must be one of the languages studied by the student.

E. Transfer students from other colleges and institutes are accepted according to the rules and regulations set by the Supreme Council of Universities with approval of the faculty council and accreditation by the University Council, and according to capacity of the faculty.

F. International students are accepted under the same general admission requirements as their Egyptian peers, and according to the regulations set by the Supreme Council of Universities and the University Council.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Second: General Admission Requirements for Students Holding a Diploma from Technical Nursing Institutes and Health Technical Institutes (Nursing Division):

Students holding a diploma from Technical Nursing Institutes and Health Technical Institutes (Nursing Division) are accepted according to the following conditions:

1. The student must meet the admission requirements determined by the Supreme Council of Universities.
2. Applying for admission to the faculty according to the percentages determined by the faculty council out of the total number of students enrolled in the second level.
3. The student must be a graduate of the same academic year of enrollment to the faculty and must be dedicated full-time to their studies.
4. The student must not have completed their training period (internship) or been assigned to work by the Ministry of Health.
5. Passing the aptitude tests according to the rules and regulations set by the Supreme Council of Universities and the University Council.
6. Submitting proof of good conduct and behavior from the institution where they obtained their last academic qualification.
7. The student is enrolled in the second level during the third academic semester at the faculty.

Article (4): Academic Degree

Upon the request of the Faculty of Nursing Council, the University Council should award the degree of "Bachelor of Nursing Science " in accordance with the credit-hours system, when the student has fulfilled all the graduation requirements as determined by the faculty's internal regulations.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Chapter four
Study and Registration System

Article (5): Duration of Study

1. The duration of study to obtain a Bachelor's degree in nursing science should not be less than four academic levels, consisting of 8 academic semesters. The duration of each academic semester is 16 weeks, including two weeks for examinations.
2. In specific cases, the Faculty Council may approve the opening of a summer semester lasting 9 weeks, including one week for examinations, and the teaching hours should be doubled.
3. After passing eight semesters, the student must complete 12 approved hours of compulsory training (Internship), equivalent to 36 actual hours per week for a duration of 12 months in university hospitals, Ministry of Health and Population hospitals, and other government health institutions (Internship regulations).

Requirements for Registration in the Summer Semester:

- The summer semester is 9 academic weeks, including one week for registration, 7 weeks for study, and one week for examinations.
- Registration in this summer semester is permitted according to the following conditions:
 1. The student's desire to repeat courses previously studied and failed, excluding practical courses.
 2. Graduation purposes, encompassing all theoretical study courses only.
 3. The student's desire to raise the grades of courses previously studied to improve the Cumulative Grade Point Average (GPA), excluding practical courses.
 4. The desire of a student on academic probation to register for new courses to raise their Cumulative Grade Point Average (GPA), excluding practical courses.
 5. If this registration results in the possibility of changing the student's status to transition to the higher level, excluding practical courses.
- A student has the right to register for courses in the summer semester up to a maximum of 7 credit hours per single semester, provided they have achieved a Cumulative GPA higher than 1.60.
- An outstanding student has the right to register for courses in the summer semester up to a maximum of 9 credit hours per single semester, provided they have achieved a Cumulative GPA of no less than 3.4.

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- A student has the right to register for courses in the summer semester for graduation purposes if it is their final semester, up to a maximum of 9 credit hours per single semester.
- A student on academic probation has the right to register for only 3 credit hours in the summer semester if they have an academic GPA of less than 1.60.
- The weekly study load for a course during the summer semester should be double the study load of the same course when offered in one of the main semesters.
- The student has the right to delete and add any registered course during the second week of the summer semester only.
- The student has the right to withdraw from a registered course without failing until the third week of the summer semester. In case of withdrawal after this deadline, the student is considered to have failed the course.
- Midterm examinations should be held during the fourth week of study and at the same time scheduled for the lecture.

Article (6): Study System

1. Study is based on the educational units (courses) system rather than academic years. The internal regulations define the educational units and their distribution across different academic levels.
2. To obtain a Bachelor's degree in Nursing Science based on credit-hours system, the student must pass all registered courses in accordance with the regulation requirements, totaling 139 credit hours, in addition to 2 compulsory university requirement credit hours that are not calculated within the total cumulative hours or grades.
3. Upon the recommendation of the relevant department council and depending on the nature of the courses, the Faculty Council may decide to teach one or more courses using the blended learning model. In such cases, the course study shall be 60% face-to-face and 40% via the distance learning system, subject to the approval of the University Council. These percentages may be modified in certain exceptional cases.
4. The scientific content of any course may not be modified until it has been taught for at least three academic semesters.
5. The language of instruction is English and Arabic, according to the requirements of each course.
6. The student has the right to register for any course that does not have a prerequisite in any semester of their choice, after consultation with the academic advisor, provided that the minimum number of students registered in the same course is (51%) of the students of that academic level.

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7. In the case that a course has a prerequisite, the course may not be studied until the prerequisite has been studied and passed. Concurrent study of both the course and its prerequisite is strictly prohibited.

Article (7): The Program's Study Plan

The program should have a study plan containing mandatory and elective university requirement courses, as well as mandatory and elective specialization requirement courses.

1. University Requirements:

The Faculty of Nursing, Benha University, is committed to the university requirements, including mandatory courses (2 credit hours) or elective courses (6 elective university requirements credit hours).

2. Faculty or General Field Requirements:

(32) credit hours, which include basic medical sciences.

3. Specialization Requirements, which are divided into:

Mandatory Specialization Requirements: (86) credit hours, including theoretical and practical nursing courses.

Supporting Specialization and Humanities Requirements: (15) credit hours, including courses taught to serve as supportive factor in implementing nursing courses and achieving their objectives.

Elective Specialization Requirements: (6) credit hours, including courses selected by the student with the assistance of the academic advisor.

The total number of hours for faculty and specialization requirements is 139 credit hours, in addition to 2 compulsory university requirement hours that are not calculated within the total cumulative hours or grades.

Article (8): Ratio of Credit Hours for Nursing Courses to Other Courses

-The ratio of credit hours for nursing courses to other courses should be proportioned as follows:

1. Nursing courses represents at least 60% of the study plan.
2. Medical and supporting courses represents a maximum of 40% of the study plan.

Article (9): Course File

A dedicated file (Course File) should be established for each course, containing everything related to the course, such as (Course Specification, Course Reports, examinations, questionnaires, etc.). This file is prepared at the end of each semester.

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Article (10): Minimum Number of Credit Hours Required for Graduation

To obtain a Bachelor's degree in Nursing Science, the student is required to successfully pass 139 credit hours, in addition to 2 credit hours of university requirements (which are not calculated within the total cumulative hours or grades), in addition to completing the mandatory clinical training (Internship Year) equivalent to 12 credit hours in hospitals and health institutions.

Article (11): Registration

1. Registration dates is published in the academic calendar, whether for newly admitted or returning students.
2. Students register for courses using the electronic or paper registration forms specified by the faculty, with the assistance of the academic advisor, during the two weeks preceding the commencement of study, in accordance with the rules and regulations determined by the faculty council.
3. With the assistance of their academic advisor, students should fill out the registration form and submit it to the department of education, student affairs, and registration after it has been approved and signed by the academic advisor.
4. A student is considered officially registered once they fulfill all registration requirements. The student affairs administration must establish an academic file for each student, containing enrollment documents, copies of their class schedule, deleting and add forms, etc. This file must be updated at the end of each academic semester.
5. A student may not register for any course that has a prerequisite unless they have successfully passed that prerequisite.
6. The cases of students who delay their registration up until the end of the second week from the start of the semester should be presented to the education and student affairs committee, and subsequently to the faculty council, to review the reason for their delay.
7. They should be considered absent for the preceding period unless they submit an excuse accepted by the faculty council, and they should be remaining responsible for making up the scientific material missed during their absence.

Students who fail to register by the end of third week of the semester will be considered to have withdrawn.

Article (12): Adding, Deleting, or Withdrawing from a Course:

1. After completing registration rules, the student may add or delete from one or more courses within two weeks from the beginning of the semester (the add/drop period announced in the academic calendar). This should be carried out in coordination

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with the student's academic advisor, without prejudice to the minimum and maximum number of credit hours required for registration in the semester.

2. The student may not add any course that conflicts with the class schedule of the core courses for the academic level in which they are registered.
3. The student's absence percentage in the added courses should be calculated from the date the student registered for them.
4. A student may not delete any course that is a co-requisite to another related course unless both courses are dropped together.
5. A student may withdraw from studying any course without failing up until the end of the sixth week from the start of registration for the semester, subject to the approval of both the academic advisor and the Faculty Vice-Dean for Education and Student Affairs and the Faculty Council. This course shall be recorded in the student's academic record with a "Withdrawn" grade, provided that the student has not exceeded the prescribed absence percentage prior to withdrawal.
6. A student's withdrawal after the sixth week shall be considered a failure in the course.

Article (13): Withdrawal from the Academic Semester

Withdrawal from an academic semester shall be regulated according to the following rules:

A student may completely withdraw from the academic semester upon the recommendation of the academic advisor and the approval of the Faculty Council, prior to the starting of final examinations.

2. The student is receiving a grade of (W) in the courses from which they withdrew, and must retake these courses (both attendance and examination) in a subsequent semester, provided that the withdrawal is recorded in the student's academic record.
3. A student shall be considered fail if they withdraw from one or more courses without an excuse accepted by the faculty, and they must retake the course(s) in terms of both attendance and examination.
4. The student must obtain the approval of the Faculty Council for the withdrawal.
5. A continuing student who fails to show up for registration during both the registration and add/delete periods is considered withdrawn from the academic semester (and it is considered a compulsory withdrawal) in accordance with the Faculty Council's decision.
6. The number of semesters from which a student may withdraw shouldn't exceed three semesters throughout the entire duration of study, shouldn't be exceed two consecutive semesters within the same academic year.

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Article (14): Academic Advising

1. The Faculty Council is assign certain faculty members to serve as academic advisors, at a ratio of one academic advisor for a maximum of 25 students.
2. The academic advisor is undertaking the supervision of students from the time of their enrollment in the faculty until their graduation.
3. Student files may be transferred from one advisor to another as determined by the relevant department council and subject to the approval of the Faculty Council.
4. Academic advising shall apply to all faculty students enrolled in the program.
5. The student is considered to be directly responsible for selecting courses and the study schedule with the assistance of their academic advisor, ensuring that the course prerequisite (if any) is met, and verifying that there are no conflicts in the study schedule.
6. The method of assigning students to an academic advisor is based on their alphabetical order since their enrollment in the faculty.

The Duties of the Academic Advisor are as follows:

- Informing the student of university laws, rules, and academic regulations.
- Preparing the model study plan for the student.
- Preparing the student's academic file, which includes the student's model curriculum plan, the student's actual study plan, registration forms, and documents related to the student's status during study (deleting or adding courses, suspension of enrollment, etc.). medical excuses, academic probations, absence warnings, or course debarment warnings, etc.).
- The academic advisor prepare student evaluation reports based on the student's Cumulative GPA every semester, and shall guide the student regarding the maximum number of credit hours permitted for registration in the semester according to the following table:

Student Status	Cumulative GPA	Maximum Permitted Registered Hours
Excellent Student	Not less than 3.4	21 hours
Average Student	1.6 - 3.39	17-19 hours
Student on Academic Probation	Less than 1.6	12 hours

- Advising the student during the course registration and add/delete period according to the model curriculum plan. Subject to the student's desire, adjustments to the sequence

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of course registration may be made, provided it does not conflict with the prerequisite requirement of any registered course.

- Reviewing and signing the student's registration and add/ delete forms each semester.
- Resolving academic problems and schedule conflicts regarding study and examinations for the student

Article (15): Registration of a Student on Academic Probation

The student's Cumulative GPA is calculated after registering for (30) credit hours. If the student obtains a GPA of less than (3), a first warning should be issued to them (by the end of the first level), and they should register for a number of hours not exceeding 12 credit hours in the second semester. If the student's GPA continues to be less than 2, a second warning should be issued to them (by the end of the first semester of the second level), and they may then register for less than 9 credit hours to improve their GPA. If the student's GPA remains less than (2) (by the end of the second semester of the second level), the student should be dismissed from the faculty (The Universities Regulation Law should be applied).

Article (16): Academic Load

The academic load is the total number of credit hours a student registers for in a specific semester. This load varies from one student to another based on their academic preparedness, academic level, schedule conditions, and conflicts, according to the guidance of the academic advisor. In all cases, the following should be observed:

1. The minimum limit for registration is 12 credit hours. An exception is made for a student who has fewer than 12 credit hours left to graduate, and that is during their final academic semester.
2. The maximum limit for registration is 21 credit hours per week, except in cases where the student's graduation depends on it. In such cases, this limit may be exceeded in the final academic semester, subject to the approval of both the academic advisor and the Faculty Board, provided that this increase does not exceed 3 credit hours.
3. In the case of graduation, the minimum or maximum limits for registration may be exceeded. Additionally, the maximum limit for registration hours may be increased if the student's Cumulative GPA (CGPA) exceeds 3.4, should not be conflict with Clause 2 of Article (16).
4. In the case that a student is placed on academic probation—where the student's academic level is weak and in the case of re-registration, they should not be allowed to register for more credit hours than the minimum limit (12 hours).
5. A student transferred from a university recognized by the Supreme Council of Universities may be exempted from certain courses after conducting a course

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equivalence process for what they have studied and passed, while retaining the grade obtained in these equivalent courses. This is done after submission to the Education and Student Affairs Committee, obtaining the approval of the faculty council, and receiving endorsement from the University Vice President for Education and Student Affairs.

6- The student is allowed to register for no less than 14 credit hours and no more than 19 credit hours per semester, **with the exception of the following cases:**

- First-level students are allowed to register for no less than 14 credit hours and no more than 19 credit hours per semester (according to the attached study program schedules).
- An excellent student (who has a GPA of 3.4 or higher) may add two credit hours per semester, up to a maximum of 8 credit hours throughout the entire study period, in additional elective courses from the specialization requirements of the college's various departments, provided that their grade in these courses is added to their cumulative GPA.
- The faculty council may increase the maximum course load in the student's final semester by a maximum of 3 credit hours for the purpose of completing graduation requirements.
- The faculty council may exempt a transfer student from a corresponding faculty that teaches under the credit hour system from certain courses of the first and second levels, if it is proven that they have studied and passed equivalent courses at the faculty from which they transferred. No student may be exempted from any course of the third and fourth levels.

Article (17): Attendance (Regularity)

- 1- The student must achieve an attendance rate equal to 75% of the total number of hours for each course individually. If the student is absent (without an acceptable excuse) from a course by 25% of the total hours of that course, the faculty council has the right to bar them from taking the final exam for this course, and the student should be considered to have failed the courses from whose exams they were barred.
- 2- Upon enrollment in the faculty, the student is required to sign an acknowledgment stating their awareness of the attendance system and the necessity of regularly checking the college's student affairs notice board to stay informed and notified of the names of students who received warnings or are barred from a course due to exceeding the allowed absence rate.
- 3- The student should be issued a first warning if their absence reaches 10% of the total credit hours of the course, via an official, certified, authenticated letter with

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- acknowledgment of receipt, as the academic department in which the student is registered sends authenticated letters to student affairs.
- 4- The student shall be issued a second warning if their absence reaches 15% of the total credit hours of the course, via an official, certified, authenticated letter with acknowledgment of receipt, as the academic department in which the student is registered sends authenticated letters to student affairs.
 - 5- The student should be issued a third, final warning when their absence reaches 25% of the total credit hours of the course, via an official, certified, authenticated letter of receipt, as the academic department in which the student is registered sends authenticated letters to student affairs.
 - 6- Rules to deprive the student from completing the course or entering its final exam if their absence rate exceeds 25% of the total hours of the course.
 - 7- In the case of a student is denied, is considered to have failed the course, and a grade of denied should be recorded for them. This failing result is factored into the calculation of the student's cumulative GPA. Upon repeating the course and passing it, the student receives a maximum grade of "Pass" (Acceptable).
 - 8- If the absence rate reaches 25% of the total credit hours of the course, and the student's absence was due to an excuse accepted by the education and student affairs committee and approved by the faculty council, a grade of "Absent with Excuse" shall be recorded for the student, and they shall not be considered to have failed the course.
 - 9- In the case that a student adds a new course within the specified timelines, attendance shall be calculated from the date of the course addition.
 - 10- The course instructor is responsible for monitoring and recording student absences in the course they teach, and they must notify the academic advisor, who in turn notifies the faculty's student affairs to send warnings and denied the student.
 - 11- The faculty's student affairs department is responsible for taking the rules to notify students of warnings or deprivation, following the approval of the faculty dean, by posting on the student affairs notice board and by sending a registered letter with acknowledgment of receipt to the student's address, which is recorded in his/her file at the college, and a copy should be sent to the course instructor and the academic advisor to be kept in the student's file. Annual correspondence fees, the amount of which is determined by the University Council, shall be added to the tuition fees.

Article (18): Discontinuation of Studies

- ❖ In the event that a student discontinues their studies or fails to register for any courses within the timelines specified in the regulations without an acceptable excuse approved by the education and student affairs committee and the faculty

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Board, an academic warning shall be issued to them via a registered letter with acknowledgment of receipt sent to their address registered with the faculty for each semester they discontinue their studies. The student is considered to have failed, and the provisions of Article (80) of the executive regulations of the universities regulation law is apply to them.

- ❖ In the event that a student discontinues their studies or fails to register for any courses within the specified timelines due to an acceptable excuse and force majeure reasons approved by the Education and Student Affairs Committee and the faculty board for a maximum of two semesters (consecutive or non-consecutive), the student should be given another opportunity to register, and the student is resume their studies in the following semester. This period of discontinuation shall be counted as part of the enrollment suspension periods provided for in the regulations.

Article (19): (Suspension of Enrollment)

- Based on the opinion of the relevant department council and the faculty's education and student affairs committee, the faculty council may suspend the student's enrollment for periods not exceeding a total of two years throughout their entire study period, upon their request supported by the guardian's approval, in accordance with the provisions of Article (62) of the executive regulations of the universities regulation law.
- Applications for enrollment suspension is submitted in accordance with the timeline for admission, registration, and study, provided that the enrollment suspension applies to the current year or future years, and not for previous years.

Enrollment suspension must be granted in the following cases:

- a. **Military Service (Conscription):** The student is submitting an application to suspend their enrollment for the entire duration of their military service within the first three months from the start date of conscription, while presenting the supporting documents and it should be recorded in the results as (fw).
- b. **Illness (Medical Reasons):** The student is submitting an application in the event of illness, supported by a medical certificate, to be presented to the University Student Medical Committee. This committee determines the student's eligibility for enrollment suspension if their illness prevents them from completing their studies, provided that the treatment period is not less than one month. If the committee approves keeping the student's enrollment [suspended], an (IC) grade is recorded. In the event that the committee rejects the request, an (FA) grade is recorded.
- c. **Maternity, Childcare, or Accompanying the Spouse:** The female student must submit an application for enrollment suspension due to maternity or childcare,

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supported by the child's birth certificate, and an (IC) grade is recorded for the student.

- d. **Compelling reasons:** Accepted by the faculty council after consulting the Student Affairs Committee and informing the university student affairs council. The student will be credited with an IC (International Student Identity Card).
- Students may not submit a request to suspend their registration during the final practical or theoretical examination period; otherwise, they will be considered to have failed all courses registered for during the semester.

Article (20): Cancellation or Reinstatement

- The Faculty Council, based on the opinion of the relevant Department Council and the Faculty Student Affairs Committee, may approve the cancellation of a student's registration if the student submits a request to this effect, supported by the consent of their guardian.
- If a student submits a reinstatement request before the start of the semester, and in accordance with the registration requirements stipulated in the Universities Organization Law and its executive regulations, the faculty council, based on the approval of the relevant department council and the student affairs committee, may reinstate the student's registration after review by the Student Affairs Council and the university council.
- The maximum period for submitting a re-enrollment application is one academic year after the cancellation of enrollment. The rules applicable to a new student at their academic level is apply, and **that year is considered a failing year without excuse.**

Article 21: Transfer/Relocation to the College

Firstly: Transfer from one of the equivalent colleges affiliated with another university recognized by the Law Regulating Universities to the Faculty is permissible before the start of studies, according to the following conditions:

1. The transfer application must be submitted before the start of the academic year, in accordance with the procedures and deadlines announced by the university and the faculty.
2. The student must be enrolled in the faculty from which they are transferring, according to the credit-hours system only.
3. The student must not have been dismissed from their university for disciplinary reasons. If, after approval of the transfer, it becomes apparent that the student was previously dismissed for disciplinary reasons from the faculty from which they are transferring, they will be dismissed from the faculty effective from the date of their transfer.

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4. The departmental councils, in conjunction with the college's student affairs department, conduct a course equivalency process for courses previously studied by the student at their previous college. The minimum required credit for a course must be at least 75% of the content of the equivalent course as listed in the college's curriculum, regardless of whether the number of credit hours or passing grade for both courses is equal.
5. After the faculty council approves the equivalency result, the equivalent courses are recorded in the student's academic transcript, along with the grades obtained in those courses.

Secondly, a student may transfer their registration from a non-equivalent college, whether within or outside the university, to the faculty before the start of studies, subject to the following conditions:

1. A student may transfer their registration from another faculty to the faculty if their high school graduation score is equal to or higher than the minimum admission requirement for the faculty in the same academic year in which they obtained their high school qualification, and if they meet the college's admission requirements according to the regulations and controls set by the Supreme Council of Universities, and after the faculty council approves the transfer.
2. A student may transfer their registration from another faculty to the faculty after completing one academic year at the faculty from which they are transferring, provided that this faculty operates solely on a credit-hour system, and in accordance with the regulations and controls set by the Supreme Council of Universities, and after the faculty council approves the transfer.
3. The student must not have been dismissed from their university for disciplinary reasons. If, after approval of the transfer, it becomes apparent that the student was previously dismissed for disciplinary reasons from the faculty from which they are transferring, they will be dismissed from the faculty effective from the date of their transfer.

Third, in all cases, the student is considered to have passed the courses for which equivalence was obtained if they passed them at the faculty from which they are transferring, regardless of any difference in the passing grade between the two colleges.

Fourth, the faculty council may accept some transferred students up to the fourth week of the academic year for compelling reasons, provided that this does not interfere with the smooth running of the educational process.

Fifth, a first-year student who obtained their high school diploma in the same year as the transfer or registration change may not be considered for transfer except due to the administrative transfer of their guardian or for medical reasons assessed by the

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university's medical committee (the provisions of Article 86 of the Executive Regulations of the Universities Organization Law shall apply), or for enrollment in a non-traditional program at the faculty that is not available at the faculty from which they are transferring.

Sixth, a final-year student may not be considered for transfer.

Article (22): Expulsion from the College

- The student is subject to the provisions of the Universities Organization Law and its Executive Regulations, and to the general regulations of the faculty and the university, with regard to the expulsion of the student. The student shall be expelled in the following cases:
 - 1- If the number of withdrawals/postponements allowed exceeds three times.
 - 2- If the student is absent from studies for a semester without an excuse accepted by the faculty council.
 - 3- If the student does not complete their studies within the maximum period specified by the regulations.
 - 4- If the student does not register for a semester. Without providing an excuse acceptable to the faculty council.
 - 5- If he is barred from taking the final exam for all courses for two consecutive semesters.
 - 6- If he receives three academic warnings during three consecutive semesters or receives four separate academic warnings.
 - 7- If a dismissal decision is issued against him due to behavioral or ethical violations, in accordance with the regulations and the Universities Organization Law and its executive regulations.
 - 8- If the student has exhausted the opportunities for failure stipulated in the articles of the Universities Organization Law and its executive regulations and any amendments thereto in this regard (Article 80 and its amendments of the Executive Regulations of the Universities Organization Law).
- 8- The student's cumulative grade point average (GPA) is calculated after registering for 30 credit hours. If the student obtains a GPA lower than (2), they will receive a first warning (at the end of the first level) and register for no more than 12 credit hours in the following semester. If the student's GPA remains lower than (2), they will receive a second warning (at the end of the first semester of the second level). They may then register for fewer than 9 credit hours to improve their GPA. If the student's GPA remains lower than (2) at the end of the

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second semester of the second level, the student will be dismissed from the faculty (the Universities Organization Law will be applied).

Article (23): Course Transfer (Transfer from one university to another)

It is permissible the transfer of certain courses successfully completed at another university to the student's academic record is subject to the approval of the Faculty Council and the following conditions:

- 1- These courses must be within the study plan of the program.
- 2- The grade of the transferred course must be at least (D) for nursing and medical courses and (D-) for supporting courses.
- 3- The number of credit hours transferred must not exceed 50% of the total credit hours of the study program.

Chapter Five

Student evaluation and examinations

Article (24): Evaluation and Examination Methods

First: Seasonal works , which includes:

✓ **Periodic tests** (theoretical or practical), assignments, projects, reports, and research papers required of the student during lectures and practical sessions. These are recorded in the course professor's record, and the student is informed of these grades.

The number of coursework exams for nursing courses with a concurrent requirement should not be less than two, in addition to the midterm exam.

✓ **Periodic evaluations** of the student's participation in laboratory training, clinical and field training, and in educational sessions.

These evaluations are recorded in the course professor's record, and the student is informed of these grades.

✓ **The mid-term exam** is held in the seventh or eighth week of the semester, either electronic or written, at the same times and dates as the lectures specified in the faculty's timetables. Students will be notified of their grades no later than one week after the exam date.

✓ Any student who misses a previously announced coursework exam without an accepted excuse by the department council will receive a zero grade for that exam, which will be included in the coursework grade calculation. If the absence is due to an accepted excuse by the department council, the student may be allowed to take a make-up exam according to the decision of the relevant department council.

✓ Practical exams or final training are held in the fourteenth or fifteenth weeks of the semester, at the same times and dates as the practical lessons or training sessions specified in the timetables. The practical exams do not interrupt theoretical studies.

Secondly, the final exam:

- It is held after the completion of the study weeks are determined by the Dean of Academic and Student Affairs, or their designee, who prepares and approves the exam schedules after consulting with the academic departments and considering student opinions.

- The final exam for a course is a comprehensive exam covering the entire course, held once at the end of each semester. It may be theoretical or practical, and includes a test

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based on the course requirements and description. The grade obtained by the student is the final exam grade.

- If a student is absent from the written or practical exam for a course, they will not receive a grade for coursework or practical training and will be considered to have failed that course.
- If the student submits an excuse (within one week of the final exam date) and it is accepted by the faculty council, they will receive an "Incomplete" (IC) mark and will retake the exam during the first week of the following semester. Their grade in that course will be retained and included in the calculation of their overall average.
- If a student obtains less than 30% of the written or practical exam grade, they will not receive a grade for coursework and will be considered to have failed the course.
- The faculty council may decide to hold the exam electronic for one or more courses, or all courses. It may also be decided to hold the exam electronic for all or part of a course, provided that this is presented to the academic and student affairs council, and the university council.

Article 25: Passing and Failing

- The maximum grade for a course is calculated based on the number of credit hours for each course, at a rate of 50 points per credit hour. The minimum passing grade is 60% of the total grade for nursing and medical courses, and 50% of the total grade for supporting, elective, and university requirements courses.
- To pass any theoretical or practical course, a student must obtain at least 30% of the final exam grade. Otherwise, the student will be considered to have failed the course, and no coursework grade will be recorded for them. They will receive the code (BF).
- If a student passes a course they previously failed, they retain their full grade in that course, and it will be included in their overall GPA calculation.
- If a student fails a course, the number of credit hours for that course will be included in their cumulative GPA each time they register for it.
- The result of a course may be postponed due to incomplete requirements for compelling reasons, as determined and approved by the faculty council. In this case, the student will receive an "Incomplete" grade (IC), provided that the student completes the course requirements during the period in which the final exam for incomplete courses is held, which is the first week of the following regular semester. Otherwise, the student will be considered to have failed and will receive a failing grade. The student will retain their full grade in this course, and it will be included in the calculation of their overall grade point average if they complete the course requirements.

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If a student fails one or more courses during a single semester, they must comply with the following:

1- If the course is required and has no prerequisites or concurrent courses, the student is required to:

- ✓ Re-register and study the course when it is offered in the following semester.
- ✓ If the student fails more than once, they must register for and study the course until they pass, taking into account the course load equivalent to their cumulative GPA.

2- If the course is elective:

- ✓ The student can re-register for it in any subsequent semester.
 - ✓ The student is entitled to retake the course only twice and may change the course to another if they wish after failing it at any point, subject to the approval of their academic advisor and the faculty council.
- 3- The student must pay a re-examination fee per credit hour, as determined by the university council for students who fail. The faculty council has the right to adjust the fee amount every two academic years. The summer semester examination work allowance is disbursed from these fees according to the general rules and regulations approved by the Faculty Council.

Article (26): Examination hours

Examination hours are calculated at one examination hour for each credit hour, provided that no examination is less than one hour and does not exceed three hours.

Article (27): Assessment and Grading

The student is assessed as follows:

- 1- Practical training for practical courses, seasonal works, and periodic examinations held during the semester.
- 2- Written or practical examinations held at the end of the semester.
- 3- Nursing course grades are calculated as follows:
 - a- **Theoretical Nursing Courses:** 70% of the final grade is based on a written exam (booklet) and 30% on coursework.
 - b- **Practical Nursing Courses:** A practical exam (40%) at the end of the semester, seasonal works (60%) consisting of research or reports, or any other educational activities related to the course, in addition to clinical, laboratory, or field training.
 - c- **Non-Nursing Course Grades are calculated as follows:** 80% of the final grade is based on a written exam (booklet) and 20% on seasonal works.

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Article 28: Student grades for each course and cumulative GPA

1- Student grades in each course are calculated according to the university's established grading system.

2- Student cumulative GPA is calculated according to university policies.

The grades obtained by the student in nursing and medical courses that are included in the GPA calculation are calculated accordingly:

The percentage obtained by the student	Equivalent appreciation	Appreciation	Numbers of points
95-100	Excellent	A+	4.0
90 less than 95%	Excellent	A	3.7
85 less than 90%	Excellent	A-	3.4
80 less than 85%	Very Good	B+	3.0
75 less than 80%	Very Good	B	2.7
70 less than 75%	Good	C+	3.2
65 less than 70%	Good	C	2.0
60 less than 65%	Acceptable	D+	1.6
less than 60%	Failed	F	0
	Deprived	Denied	0
	Incomplete	(An alternative exam based on a compelling reason in a course or courses	
	Withdrawn	W	

The grades obtained by the student in supporting and elective courses that are included in the GPA calculation are calculated accordingly:

The percentage obtained by the student	Equivalent appreciation	Appreciation	Numbers of points
95-100	Excellent	A+	4.0
90 less than 95%	Excellent	A	3.7
85 less than 90%	Excellent	A-	3.4
80 less than 85%	Very Good	B+	3.0
75 less than 80%	Very Good	B	2.7
70 less than 75%	Good	C+	3.2
65 less than 70%	Good	C	2.0

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

60 less than 65%	Acceptable	D+	1.6
55 less than 60%	Acceptable	D	1.3
50 less than 55%	Acceptable	D-	1
less than 50%	Failed	F	0
	Deprived	Denied	0
	Incomplete	(An alternative exam based on a compelling reason in a course or courses	
	Withdrawn	W	

Symbol	Points	Percentage	Appreciation
FW	-	-	Forced withdrawal from the course
W	-	-	Withdrawal from the course
WP	-	-	Withdrawal pass
MW	-	-	Military withdrawal

The grades obtained by the student in special cases that are not included in the GPA calculation and they are not permitted to register for the summer semester. One of the following grades is recorded for them:

The state	Meaning	Appreciation
A student obtaining less than 30% of the total grade in a failing exam.	By law fail	BF
A student withdraws from a course up to the sixth week of the regular semesters or the first week of the summer semester.	Withdrawal	W
A student withdraws from a course for compelling reasons as determined by the faculty council.	Forced withdrawal	FW
A student's absence from a course without an accepted excuse by the faculty council.	Fail absent	FA
A student's absence from the exam with an accepted excuse by the faculty council or their inability to complete course requirements for accepted reasons by the faculty council	Incomplete	IC
A student being deprived from a course for academic or disciplinary reasons.	Discipline	DS

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

In the event that the faculty or university council approves the suspension of the student's registration according to the rules of the articles of the universities organization law and its executive regulations.	Suspension	S
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Article 29: Calculating Grade Point Average

- Calculating points in each course: -Number of credit hours for the course multiplied by the points the student earned.
- Calculating semester points: - The semester GPA is the number of points a student earns in a single semester in the courses they successfully completed

Semester GPA or Grade Point Average:

Total number of credit hours per course x Points that the student earned in courses successfully completed during the semester

Total credit hours registered for courses in the semester

Cumulative average CGPA

Total number of credit hours for all courses in all semesters x Points that the student earned in courses successfully completed during all semesters

Total credit hours for mandatory and elective courses studied throughout the program

Use the course grading table to determine the CGPA and graduation grade code.

Graduation Percentage

= Total grades obtained by the student in the four levels x 100

Total maximum grades for these courses

A course with a grade of (F) is included in the GPA calculation, as this grade means failing. This also applies to courses with a grade of Denied. These grades describe the student's status.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

1. The points earned by a student who submitted an acceptable excuse and received a grade of W/IC after successfully completing these courses are calculated and included in their cumulative GPA.
2. A student's name is placed on the faculty's honor roll if they achieve a cumulative GPA of at least 3.3 and have completed the maximum course load without failing any course.
3. A student receives first class honors if they graduate with a cumulative GPA of at least 7.3 points, and Second Class Honors if they obtain a cumulative GPA of at least 3.3 points, provided that:
 - ❖ They obtain a grade of at least Very Good (2.7) each academic year.
 - ❖ They do not fail any course during their enrollment at the faculty or at the faculty from which they transferred.
 - ❖ They graduate within the regular timeframe.

Article (30): Incomplete Grade

1. The student will be marked "IC" as Incomplete if they are unable to complete the course requirements due to a compelling reason accepted by the faculty council, provided that the student submits a request to that effect before the final exam date.
2. The student is responsible for following up to complete the course requirements before the end of the following semester. 3- If the student fails to complete the course requirements before the end of the following semester, the student will be considered failed the course, and the grade will be changed to "F."

Article 31: Deprivation from the Final Exam

- 1- A student will be denied from taking the final exam for all courses registered in the academic level if they are absent for 25% of the course hours, whether consecutively or intermittently, without an excuse accepted by the faculty council.
- 2- A failing grade ("F") is recorded for the student, and no academic warning is issued for that semester. If the faculty council accepts the student's excuse, the student is considered withdrawn from the semester and a grade of "W" is recorded, unless the faculty council deems it possible for the student to continue their studies.

Article 32: Academic Warning

- A student is expelled from the faculty if they receive four academic warnings in four consecutive basic semesters.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

- In all cases, the student must be notified in writing, via an official letter with proof of receipt, that he has received an academic warning or in the case of expelled from the faculty.

Article 33: Laboratory, Clinical, and Field Training

- Laboratory, clinical, and field training involves dividing the student into small groups, with adherence to the dress code specified by the faculty.
- **Laboratory Training:** This involves training students in the faculty's laboratories or those designated by the faculty, focusing on various skills as determined by the different academic departments. This training takes place throughout all semesters/academic levels, and its number of hours and evaluation method are determined by the relevant academic departments. Students are not permitted to graduate without completing this training.
- **Practical Training:** This involves training students in hospitals. The training takes place over several semesters/academic levels, and its duration and evaluation method are determined by the relevant academic departments. Students are not permitted to graduate without completing this training.
- **Field Training:** This involves training students in health centers, geriatric homes, and other field areas as determined by the academic departments. The training takes place over several semesters/academic levels, and its duration and evaluation method are determined by the relevant academic departments. Students are not permitted to graduate without completing this training.

C. Internship Year:

- To be eligible for the internship year, students must have successfully completed all courses in the preceding academic levels.
 - Students must complete mandatory clinical training (internship year) for a full calendar year (12 months) of 12 credit hours in hospitals and healthcare institutions under the supervision of the faculty of nursing. This is a prerequisite for graduation and obtaining a bachelor of nursing science based on the credit-hours system.
3. Internship training is organized according to the unified internship regulations.

Article (34): Progression to Higher Academic Levels

A- A student is enrolled in the higher level if they have completed at least the following number of credit hours:

Number of credit hours	Academic level
33	Second
66	Third
102	fourth

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Article (35): Graduation Requirements

- 1- A student receives a bachelor of nursing science degree if they successfully complete the mandatory and elective courses (university and faculty requirements) totaling 139 credit hours, in addition to **2 credit hours of university requirements (not counted towards the total credit hours or grades)**. Furthermore, the student must complete the mandatory clinical training (internship year) of 12 credit hours in hospitals and healthcare institutions, the graduation CGPA shouldn't less than 1.60(D+), equivalent to 60%, for the students holding a technical diploma in nursing and enrolled in the second level – third semester at the faculty and their CGPA is based on three levels (second, third, and fourth).
- 2- If the cumulative GPA at graduation is less than (D+) (1.60), the student affairs committee, in conjunction with the student's academic advisor, has the right to determine a number of elective specialized courses listed in the academic regulations that the student has not previously registered it. The student register for and study these courses to raise their GPA to the minimum required for graduation. This done after approval of the faculty council to register for these courses.
- 3- A graduation certificate is awarded to the graduate, showing the student's basic information, degree details, date of graduation, academic program name, cumulative GPA, and graduation grade code as stated in the regulation.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Chapter Six General Provisions

Article (36): Regulation and Faculty Council

- A- This regulation supersedes all previous regulations governing studies and examinations applicable to undergraduate level (Bachelor's).
- B- The provisions of that is regulation should apply to newly enrolled first-year students starting from the academic year following their issuance and approval by the competent authorities.
- C- Students enrolled in higher years and those experiencing academic difficulties shall be subject to the regulation under which they enrolled until their graduation from the faculty.
- D- The provisions of the universities organization law and its executive regulations should apply to matters not addressed in these regulations.

Article 37: Program Schedules:

- The program schedules are considered an integral part of this regulation, as the previous systems were used to express the program hours in credit hours. The total is calculated in contact (actual) hours.
- Examination hours: One examination hour is calculated for each credit hour, provided that the examination duration does not exceed three hours and is not less than one hour.
- Grades are calculated for each course: Fifty points are calculated for each credit hour. These are divided into semester grades and final exam grades (theoretical or practical, depending on the type of course), as well as final grades and minimum and maximum passing scores.

Chapter Seven

Program Tables

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

First academic level-1st semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR111	Fundamental of Nursing (theory)	3	3	-	-	3	3
MED 111	Physiology	2	2	-	-	2	2
MED112	Anatomy(theory)	1	1	-	-	1	1
NUR112	Professional Ethics and Legislation	1	1	-	-	1	1
MED113	Biochemistry	2	2	-	-	2	2
MED114	Microbiology and Infection Control	2	2	-	-	2	2
Educational Units: Practical Training							
CLN111	Fundamental of Nursing (Practical)	7	-	4	3	3	3
CLN112	Anatomy (Practical)	2	-	2	-	1	1
Educational Units: Supportive Sciences							
SUP111	English I	2	2	-	-	2	2
Total		22	-	-	-	17	-

First academic level-2nd semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR121	Medical Surgical Nursing 1 (theory)	3	3	-	-	3	3
NUR122	Basics of Quality and Safety in the Health Care	2	2	-	-	2	2
NUR123	Holistic Nursing Care	2	2	-	-	2	2
NUR124	Health Assessment (theory)	1	1	-	-	1	1
MED121	Pharmacology	2	2	-	-	2	2
Educational Units: Practical Training							
CLN121	Medical Surgical Nursing 1 (practical)	7	-	4	3	3	3
CLN122	Health Assessment (practical)	2	-	2	-	1	1
Educational Units: Supportive Sciences							
SUP121	Health Education	1	1	-	-	1	1
Educational Units: Elective Courses							
ELC121	Elective Course	1	1	-	-	1	1
Total		21	-	-	-	16	-

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Second academic level-3rd semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR211	Medical Surgical Nursing (2) (theory)	4	4	-	-	4	3
MED211	Basics of Pathology	2	2	-	-	2	2
MED212	Applied Nutrition	2	2	-	-	2	2
NUR212	Communication Skills in Nursing	2	2	-	-	2	2
MED213	Medicine Diseases	2	2	-	-	2	2
Educational Units: Practical Training							
CLN211	Medical Surgical Nursing 2 (practical)	11	-	2	9	4	3
Educational Units: Supportive Sciences							
SUP211	English II	2	2	-	-	2	2
Educational Units: Elective Courses							
ELC211	Elective Course	1	1	-	-	1	1
Total		26	-	-	-	19	-

Second academic level-4th semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR221	Critical and Emergency Nursing (theory)	4	4	-	-	4	3
MED221	Surgical Diseases	2	2	-	-	2	2
MED222	Critical and Emergency Medicine	2	2	-	-	2	2
Educational Units: Practical Training							
CLN221	Critical and Emergency Nursing (practical)	11	-	2	9	4	3
Educational Units: Supportive Sciences							
SUP221	English III	2	2	-	-	2	2
Educational Units: Elective Courses							
ELC221	Elective Course	1	1	-	-	1	1
Total		22	-	-	-	15	-

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Third academic level-5th semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR311	Obstetric and Gynecological Nursing (theory)	4	4	-	-	4	3
MED311	Obstetric and Gynecological Medicine	2	2	-	-	2	2
NUR312	Scientific Research in Nursing	2	2	-	-	2	2
NUR313	Informatics and Education Technology in Nursing	2	2	-	-	2	2
Educational Units: Practical Training							
CLN311	Obstetric and Gynecological Nursing (practical)	11	-	2	9	4	3
Educational Units: Supportive Sciences							
SUP311	Teaching Skills and Strategies	2	2	-	-	2	2
SUP312	English IV	2	2	-	-	2	2
University Requirements							
UNI311	Community Issues	2	2	-	-	2	2
Total		27	-	-	-	20	-
- The university requirements course (Community Issues) is not counted among the credit hours or the total grades. - Students are alternated in the fifth and sixth semesters in the following courses: ○ Pediatric Nursing (Theoretical and Practical) and Pediatrics Medicine (interchangeably with) ○ Obstetrics and Gynecology Nursing (Theoretical and Practical) and Obstetrics and Gynecology Medicine							

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Third academic level-6th semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR321	Pediatric Nursing (theory)	4	4	-	-	4	3
MED321	Pediatric Medicine	2	2	-	-	2	2
MED322	Pediatric Surgery	2	2	-	-	2	2
NUR322	Evidence Based Nursing Practice	2	2	-	-	2	2
Educational Units: Practical Training							
CLN321	Pediatric Nursing (practical)	11	-	2	9	4	3
Educational Units: Supportive Sciences							
SUP321	Principles of Statistics	2	2	-	-	2	2
Educational Units: Elective Courses							
ELC321	Elective Course	1	1	-	-	1	1
Total		24	-	-	-	17	-

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Fourth academic level-7th semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR411	Psychiatric and Mental Health Nursing (theory)	4	4	-	-	4	3
MED411	Psychiatric Medicine	2	2	-	-	2	2
NUR412	Geriatric Nursing	3	3	-	-	3	3
MED412	Geriatric Medicine	1	1	-	-	1	1
Educational Units: Practical Training							
CLN411	Psychiatric and Mental Health Nursing (practical)	11	-	2	9	4	3
CLN412	Geriatric Nursing (practical)	7	-	4	3	3	3
Educational Units: Supportive Sciences							
SUP411	English V	2	2	-	-	2	2
Educational Units: Elective Courses							
ELC411	Elective Course	1	1	-	-	1	1
Total		31	-	-	-	20	-

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Fourth academic level-8th semester

Course Code	Course Name	Number of hours					
		Contact	Theory	Practical	Clinical	Credit	Exam
NUR421	Community Health Nursing (theory)	3	3	-	-	3	3
NUR422	Nursing Administration	3	3	-	-	3	3
MED421	Public Health Administration	2	2	-	-	2	2
MED422	Epidemiology	1	1	-	-	1	1
NUR423	Graduation Project (theory)	1	1	-	-	1	1
Educational Units: Practical Training							
CLN421	Community health Nursing (practical)	11	-	2	9	3	3
CLN422	Nursing Administration (practical)	6	-	-	6	2	2
CLN423	Graduation Project (practical)	2	-	2	-	1	
Educational Units: Elective Sciences							
ELC421	Elective Course	1	1	-	-	1	1
Total		30	-	-	-	17	-
○ Students are alternated in the 7 th and 8 th semesters in all courses, with the exception of the graduation project in the 8 th semester only							

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Titles and contents of courses

First Academic level - 1st Semester Course

Title: Fundamental Nursing

Course Code: NUR111

Course Hours: 3credit hours

The course aims to describe the concepts of contemporary professional nursing and basic nursing skills for helping first year students' nurses grow and evolve to meet the demands of a dramatically changing health care system with special skills related to the components of the nursing process as the basis for actual practice and to give students an opportunity to acquire fundamental nursing skills and procedures through Self-learning based on problem solving which is method of education used in this course (lectures and tutorial sessions).

Course Title: Physiology

Course Code: MED111

Course Hours: 2

The course aims to equip nursing students with an overview of normal structure and function of the body and major systems, description of the integration of physiological functions, and knowledge about the physiological principles underlying diseases states that aids in interpretation of symptoms. Laboratory sections will be introduced within the course frame work.

Course Title: Anatomy

Course Code: MED112

Course Hours: 1

The course aims to provide the nursing students with an overview of normal structure of the body and major systems to investigate the structure and function of the integument, the skeleton and articulations, skeletal muscles, and other body systems. Laboratory study is enhanced via anatomic models. A define the various basic terms in the anatomy is required.

Course Title: Professional ethics and legislation

Course Code: NUR112

Course Hours: 1

The course aims to equip nursing students with the necessary knowledge and attitudes to behave professionally and follow ethics, law and regulation and apply them to ethical decision-making required in clinical practice when deal with patients about ethical problems.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Course Title: Biochemistry

Course Code: MED113

Course Hours: 2

The course provides nursing students with an overview of normal metabolism of the body, description of the integration of biochemical functions, and knowledge about the biochemical bases of diseases that aids in interpretation of symptoms and treatment.

Course Title: Microbiology and infection control

Course Code: MED114

Course Hours: 2

The course aims to enable the nursing students to differentiate between bacteria, viruses and fungi as pathogens and control its transmission. Students learn how to avoid the spread of infectious microorganisms in the hospital setting. Various aspects of microbiological techniques are covered by the course including sterilization techniques, collection and handling of various clinical specimens. The course discusses bacterial reactions as well as appropriate media used in microbiological laboratories and the immune response mounted by the body against different infections giving a broad overview of immunological disorders, the impact of using vaccines for immunization, practical nursing care to ensure safe and effective vaccine administration.

Course Title: Fundamental Nursing (practical)

Course Code: CLN111

Course Hours: 3

The course aims to introduce nursing students to the basic skills and techniques for nursing practice with emphasis on fundamentals of nursing within the framework of nursing process. The students will practice in a simulated training area. The practical knowledge in this course will help the student to make sound clinical judgment in carving out fundamental nursing activities in real clinical area to meet the demands of a dramatically changing health care system.

Course Title: Anatomy (practical)

Course Code: CLN112

Course Hours: 1

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

The course aims to provide the nursing students with practice and skills to be able to define the different parts of the human body and to define the various basic terms in the anatomy. Laboratory study is enhanced via anatomic models.

Course Title: English language I

Course Code: SUP111

Course Hours: 2

The course aims to prepare the nursing students to study medical topics in English. Understand written and spoken texts and write correct English. As well as knowledge of medical terminology in the field of nursing and medical procedures in the form of words from medical terms, body parts, body organs and systems, and medical abbreviations. It includes designed situations, dialogues related to medical and nursing field that help students achieve the objectives of the course.

First Academic level – 2nd Semester

Course Title: Medical surgical nursing 1

Course Code: NUR121

Course Hours: 3

The course aims to utilize the nursing process in formulating and evaluating patients experiencing health problems requiring simple to complex nursing intervention. Clinical experiences in selected health care settings. There is an emphasis on the primary role of the professional nurse.

Course Title: Basics of quality and safety in the health care

Course Code: NUR122

Course Hours: 2

This course aims to provide the necessary knowledge, skills and attitudes that are related to the quality in health care. It includes the basic concepts and standards of the quality of health care, different quality tools and quality auditing.

Course Title: Holistic Nursing Care

Course Code: NUR123

Course Hours: 2

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

This course is designed to give the nursing students the chance to gain an in depth understanding of the phenomena affecting functional, physiologic, psychosocial and environmental health within a holistic model of care. Emphasis is on promoting, protecting, and restoring health in adults experiencing illness, linking the pathophysiologic processes to nursing management.

Course Title: Health Assessment

Course Code: NUR124

Course Hours: 1

The course aims to provide nursing students with the necessary knowledge and skills to assess the physical and psychological condition of patients with different age groups by focusing on the physical, psychological, social and spiritual dimensions of the patient. It including comprehensive assessment of various body systems, from head to foot and develop the appropriate nursing care plan for the patient.

Course Title: Pharmacology

Course Code: MED 121

Course Hours: 2

The course aims to provide the students with the necessary knowledge about legal and medical aspects of medication administration, potential hazards associated with drug administration and medication acting on various body systems as (the cardiovascular, the respiratory, the gastrointestinal, immune system, renal system, autonomic nervous system, and central and peripheral nervous system) in addition to medicines used in emergencies.

Course Title: Medical Surgical Nursing (1) (Practical)

Course Code: CLN121

Course Hours: 3

The course aims to provide students with nursing skills and essential norms to be able to give qualified nursing care concerning holism and individualism concepts during both health assessment and application of the nursing process. Also, enhancing active communication skills through a patient health assessment and implementation of the nursing process for patient experiencing alterations of different body systems functions. It includes nursing skills to assess and manage (immobility, pain, fluid, and electrolytes imbalances) and assessment and treatment modalities for (respiratory

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

system, cardiovascular system, hematologic system, immune system, musculoskeletal system, digestive & gastrointestinal system).

Course Title: Health Assessment (practical)

Course Code: CLN122

Course Hours: 1hr.

The course aims to acquire undergraduate nursing students with the necessary practice and skills for a comprehensive assessment of individuals' health by focusing on the physical, psychological, social and spiritual dimensions of the patient and develop appropriate nursing plans to address these problems and how to record this in the patient's file.

Course Title: Health Education

Course Code: SUP 121

Course Hours: 1

The course aims to introduce the nursing students acquiring basic information, skills and attitudes to prepare for the role of the nurse as a nursing educator in various health care settings and the theoretical consideration in the design and development of learning programs. Emphasis is on planning, implementing and evaluating health education programs applied to the individual, family and community.

Second Academic level – 3rd semester

Course Title: Medical Surgical Nursing (2)

Course Code: NUR211

Course Hours:4

The course aims to help the student nurse to manage patients with advanced and complicated health problem utilizing the nursing process as a base for nursing management for all systemic disorders. It includes fluid & electrolyte disturbance, assessment & management of lower respiratory tract disorders, COPD, cardiovascular disease, peripheral vascular disease, hematological neoplasm, musculoskeletal disorders, gastrointestinal disorders, intestinal & rectal disorders, hepatic disorders, endocrine disorders, kidney disorders, breast disorders, cerebro-vascular disorders.

Course Title: Basics of Pathology

Course Code: MED 211

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Course Hours: 2

The course aims to provide students with knowledge about pathology, and use of knowledge about pathology to identify and deal with various health problems of the community. It includes introduction to pathology, cell adaptation, cell infections, acute and chronic inflammation / tuberculosis, healing and regeneration, systemic dysfunction (swelling - increased blood flow – congestion- bleeding and trauma), abnormal growth of cells (introduction - concepts - general manifestations- vital signs - diagnosis - outcome), immunological diseases, infectious diseases, pneumonia and diabetes.

Course Title: Applied Nutrition

Course Code: MED212

Course Hours: 2

The course aims to provide students with essential knowledge to create a healthy diet and provide information on how to choose the most healthy and safest food. It includes basic principles of nutrition, different terminologies concerning the subject of nutrition, main component of balanced diet, principles of the update food pyramid, negative impact of imbalance diet on health. It includes also characteristic and factors affecting the prevalence and incidence of malnutrition and identify the nutritional needs of vulnerable groups.

Course Title: Communication skills in nursing

Course Code: NUR212

Course Hours: 2

The course aims to provide undergraduate nursing students with necessary knowledge, skills and attitudes to build healthy nurse-patient relationship and communicate effectively with patients at different health care services. It includes introduction about communication skills, concepts of self, basic human needs, communication types, assertiveness skills, group dynamics , defense mechanisms , methods of motivation , stress, conflict and change , as well as treat one-self and communication barriers with patients.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Course Title: Internal Medicine

Course Code: MED213

Course Hours:2

The course aims to equip the students with adequate knowledge about various medical health problems affecting the different body systems. It includes a study of the most common diseases in terms of causes, symptoms, methods of treatment and prevention of medical disorders, which include atherosclerosis, hypertension, diabetes, dysrhythmia & ECG, heart failure, peripheral vascular disease, upper & lower respiratory diseases, COPD, asthma, anemia, liver disorders, endocrine disorders.

Course Title: Medical Surgical Nursing (2) (Practical)

Course Code: CLN 211

Course Hours: 4

The course aims to help the nursing student to provide nursing care to patients who suffer from advanced health diseases and have complications from the disease, through the nursing process as a basis for providing nursing care. The course includes nursing care for patients with fluid and electrolyte imbalance and body salts, and how to assess and care for affected patients by providing nursing skills for the following diseases; upper respiratory system, chronic pulmonary embolism, heart and peripheral blood vessels, blood tumors, muscular system injuries, disease of digestive system, such as patients with stomach and duodenum, intestinal and anal disorders, liver disorders, endocrine glands, kidney disorders, breast disease and stroke patients.

Course Title: English language II

Course Code: SUP211

Course Hours: 2

The course aims to introduce students to English grammar and new terminology used in the field of nursing and medicine. As well as proficiency in speaking and practicing English fluently and professionally. The course also aims to develop educational plans for patients using an effective language. Students will be able to help healthcare teams make informed decisions. It includes designed situations, dialogues related to medical and nursing field that help students achieve the objectives of the course.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours**Second Academic level – 4th semester****Course Title: Critical & Emergency Nursing****Course Code: NUR221****Course Hours: 4**

The course aims to provide nursing students with diverse and specialized basic knowledge to assess and manage patients in the emergency department with competence based education and safely for a critically ill patient appropriately and effectively. It includes developing students' proficiency in the emergency management of patients experiencing a trauma , shock , bleeding , acute crises. It provides and expands the students with information and explanation regarding the ways of assessment and provision of comprehensive nursing care for patients with acutely life threatening conditions and specific attitudes in the clinical settings. It encompasses triage, legal and ethical issues, managing severe emergencies using communications strategies in the emergency departments. Also, it includes an introduction to critical care nursing, comfort and sedation, dysrhythmia interpretation, heart failure, respiratory failure, ventilator assistance, acute renal failure, acute neurological conditions, as well as gastrointestinal bleeding and burns. Self learning , problem based learning , and solving problem are method of education are used in this course (lectures and tutorial sessions , scenario and group discussion)

Course Title: Surgical diseases**Course Code: MED221****Course Hours:2**

The course aims to provide students with the necessary knowledge needed to manage patients undergoing surgical operation. It includes introduction to surgery, pre, intra, and post-operative care, surgical site wound infection prevention, management of thyroid gland, breast diseases, gall bladder diseases, management of hemorrhage, shock, acute appendicitis, intestinal obstruction, arterial and venous disease, blood transfusion, abdominal hernias, and breast tumors.

Course Title: Critical and Emergency Medicine**Course Code: MED222****Course Hours: 2**

The course aims to provide students with the necessary knowledge needed to manage patients with emergency health problems. Also, management for critically ill patients and identify their critical health problems, providing life-saving measures and appropriate care for critically ill patients in the intensive care units. Also, the critical

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

care course provide the students with necessary knowledge about first aids, basic, and advanced life support, asthmatic crisis, and pulmonary embolism , respiratory or heart failure, acid-base balance, O2 therapy, and care of mechanically ventilated patients , firstly includes the introduction of critical medicine As well as care for patients with diabetic ketoacidosis, head trauma, acute stroke, acute coronary syndrome, acute dysrhythm, and multi-organ system failure.

Course Title: Critical & Emergency Nursing (practical)**Course Code: CLN221****Course Hours: 4**

The course aims to acquire nursing students with specialized skills based on competence to assess and manage patients in the emergency department and care with safely for a critically ill patient. It includes developing students' proficiency in the emergency management of patients experiencing a fracture, shock, bleeding, wound...etc It provides supportive and resuscitation for their live by psychomotor skills as cardiopulmonary resuscitation, infusion pump , oxygen therapy.....etc which associated with assessment and provision of comprehensive nursing care for patients with acutely life-threatening conditions. It encompasses triage, comprised a legal and ethical issues considerations.

Course Title: English III**Course Code: Sup221****Course Hours:2**

This English Language course aims to make students able to communicate well with current issues related to nursing and medicine by being able to use the language effectively. The course includes students learning how to speak fluently in different situations and knowledge of modern new technology to develop the four skills of the English language, learning how to write scientific reports and how to express different points of view, and helping students guess the meaning of new words in the linguistic context. The course also includes the definition of medical terminology with pronunciation, the definition of common errors and their correction, and the principles of writing reports and paragraphs clearly and logically.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Third Academic level – 5th semester

Course Title: Obstetric and Gynecological Nursing

Course Code: NUR311

Course Hours: 4 hours

The course aims to acquire nursing students with comprehensive knowledge and attitude related to the obstetric and gynecological field to be able to provide competent nursing care for women across the lifespan with up-to-date clinically relevant information.

Course Title: Obstetrics and Gynecologic Medicine

Course Code: MED311

Course Hours: 2 Hours

The course aims to provide nursing students with basic obstetric and gynecologic knowledge to enable students to provide health care for females in different age groups (prepubertal, pubertal, childbearing, perimenopausal, and menopausal).

Course Title: Scientific research in nursing

Course Code: NUR312

Course Hours: 2 hours

The course aims to introduce students to the scientific research process, methodologies, and contributions of research to the improvement of nursing practice. It focuses on understanding, analyzing, and applying research findings to resolve nursing problems and improve outcomes. As well as the application of research methodology and ethical considerations in designing a research proposal/project.

Course Title: Informatics and education technology in Nursing

Course Code: NUR313

Course Hours: 2 hours

The course aims to equip the student with knowledge and skills about nursing informatics technology to be able to integrate the implementation of health care information systems in advanced nursing practices.

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Course Title: Obstetric and Gynecological Nursing (Practical)

Course Code: CLN311

Course Hours: 4 hours

This course aims to acquire students with the requisite skills and attitude to build highly competent nurses capable of providing comprehensive nursing care for women of all ages and at all levels of health and disease based on the physical, psychological, and environmental needs of women in a variety of obstetric and the gynecological care settings with into consideration ethics in a professional manner.

Course title: Teaching skills and strategies

Course code: SUP 311

Credit hours: 2 hours

This course aims to prepare nursing students with different teaching skills and strategies that enable them to apply these strategies to different target groups in classrooms or clinical settings in the area of clinical specialty.

Course Title: English language IV

Course Code: SUP312

Course Hours: 2 hours

This course aims to enable students to use the English language effectively to communicate well and empower them for understanding how to express themselves correctly and enhance their language skills.

Course Title: Community Issues: The University Requirements Course (Social Issues) is not counted in the credit hours or the total score.

Course Code: UNI 311

Course hours: 2

This course aims to equip students with awareness regarding different social, environmental, economic, and other contemporary issues in Egypt such as overpopulation, anti-corruption, human rights, violence, climate change, and its impact on the individual, society, economic and sustainable development.

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Third Academic level – 6th Semester

Course name: Pediatric Nursing (theoretical)

Course code: NUR321

Course Hours:4

The course aims to equip the undergraduate students with the basic knowledge and attitude of pediatric nursing to provide competent nursing care during health and illness from birth to adolescence.

Course Title: Pediatric Medicine

Course Code: MED321

Course Hours: 2

The course aims to equip the undergraduate students with basic knowledge and attitudes necessary for providing medical care for children suffering from health problems at different developmental stages.

Course Title: Pediatric Surgery

Course Code: MED322

Course Hours: 2

The course aims to equip the undergraduate students with basic knowledge and attitudes necessary for provide pre and post-operative care for children undergoing surgeries.

Course Title: Evidence-based nursing practice

Course Code: NUR322

Course Hours: 2

This course aims to equip the undergraduate students with the basic knowledge and skills essential for the application of evidence-based nursing practice in nursing science.

Course Title: Pediatric nursing (practical)

Course Code: CLN321

Course Hours:4

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The course aims to equip the under graduate students with the basic skills and attitudes for performing competent pediatric nursing skills during health and illness from birth to adolescence.

Course Title: Principles of statistics

Course Code: SUP321

Course Hours: 2

The course aims to equip the undergraduate students with the knowledge and skills necessary to conduct statistical operations and tests for scientific researches.

Fourth Academic level – 7th semester

Course Title: Psychiatric and Mental Health Nursing

Course Code: NUR411

Course Hours: 4

The course aims to equip student nurse with knowledge, skills, and attitudes identify to deal with patients have different psychiatric diseases and behavioral disorder such as mood disorders, anxiety, schizophrenia, addiction, somatoform disorders and eating disorders. It includes introduction to psychiatric and mental health nursing, mental health and mental illness concepts and symptomatology of different psychiatric disorders. Also includes theories of personality development, different psychiatric diseases and application of nursing care and responsibilities assumed by nursing team in a variety of psychiatric/mental health settings.

Course Title: Psychiatric Medicine

Course Code: MED411

Course Hours: 2

The course aims to provide undergraduate nursing student with knowledge, skills and attitude necessary to provide good psychological help for patients with psychiatric and mental disorders. It includes providing students with knowledge about the definition of the psychiatric patient and explaining the differences between the types and causes of psychiatric and mental disorders, how to diagnose each disease, the most important similar symptoms and how to deal with them. As well as identify the treatment modalities for each case.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Course Title: Geriatric Nursing

Course Code: NUR412

Course Hours: 3

The course aims to provide students with the knowledge necessary to communicate with the elderly and provide suitable nursing care, while supporting the elderly's self-reliance. It includes an introduction to the elderly, physical and psychological changes related to age, how to evaluate the elderly, their health problems, their needs and the role of nurses in providing care for the elderly, as well as their chronic health problems. The course also includes the study of communication skills with the elderly, critical thinking and problem solving. Self-learning based on problem solving is method of education used in this course (lectures and tutorial sessions)

Course Title: Geriatric Medicine

Course Code: MED412

Course Hours: 1

The course aims to provide undergraduate nursing student with knowledge and attitude about diseases of the elderly, how to prevent it, and the basic needs of the elderly. It includes an introduction to elderly medicine, study of the most prevalent diseases among the elderly such as Alzheimer's, osteoporosis and falls. The course also includes the study of different trends in dealing with the elderly

Course Title: Psychiatric and Mental Health nursing (practical)

Course Code: CLN411

Course Hours: 4

The course aims to provide students with the knowledge, skills and attitudes that enable them to apply the nursing care with patients who have different psychiatric disorders such as mood disorders, anxiety, schizophrenia, eating disorders, as well as addiction and behavioral disorders. It includes clinical application for symptomatology assessment and nursing care planning, coping strategies and stress management, communication techniques with patients, legal and ethical aspects of psychiatric nursing, suicidal care, occupational and recreational therapy as well as group therapy. The course also includes clinical training for students in the inpatients departments of a mental health hospital and practical seminars about nursing care provided to patients.

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours

Course Title: Geriatric Nursing (Practical)

Course Code: CLN412

Course Hours: 3

The course aims to provide students with the skills necessary to communicate with the elderly and provide suitable nursing care, while supporting the elderly's self-reliance. The course also includes the study of communication skills with the elderly, transferring older adults from bed to chair and vice versa, Environmental safety, Health promotion of the elderly and Care of Aging skin.

Course Title: English language V

Course Code: SUP411

Course Hours: 2

The English language course V aims to develop students' ability to converse effectively with other medical staff regarding psychiatric disorders, and to define vocabulary related to psychiatric disorders. In addition to developing their abilities to properly write reports in the field of psychiatric and mental health nursing. It includes designed situations, dialogues related to psychiatric medical and nursing field that help students achieve the objectives of the course.

Forth Academic level – 8th Semester

Course Title: Community Health Nursing

Course Code: NUR421

Course Hours: 3

The course aims to provide students with knowledge, skills and attitudes to implement strategies for disease prevention and health promotion in various community settings and within households, whether rural or urban. It includes the study of the basics of family health nursing, the concepts of improving health, the importance of communication skills in community and family health nursing, and the role of nurses in the prevention of occupational hazards. As well as study how to control violence. Self-learning based on problem solving is method of education used in this course (lectures and tutorial sessions).

Course Title: Nursing Administration

Course Code: NUR422

Internal regulations for Bachelor of Nursing Science program Based on Credit Hours**Course Hours: 3**

The course aims to provide students with the knowledge, skills and attitude to apply, understand and practice management processes and leadership skills and apply them effectively in different healthcare settings. It includes introduction to management, administrative terminology, various administrative processes, planning and organization, organizational structure, staffing, controlling, staff development, leadership skills, problem solving, decision making, documentation and establishment of quality management. Self-learning based on problem solving is method of education used in this course (lectures and tutorial sessions)

Course Title: Public health administration**Course Code: MED421****Course Hours: 2**

This course aims to enable students to deal with the problems in health care organizations and manage the public health. This course includes social and public health determinants, health care system in Egypt, organizational climate in public health settings, organizational change in public health settings, and sustainability in public health administration, planning and evaluating the health programs, risk management health economics, time management and problem solving.

Course Title: Epidemiology.**Course Code: MED422****Course Hours: 1**

The course aims to provide the students with the knowledge necessary for identify the importance of epidemiology for the nursing profession and how to prevent and control infection. It includes the definition of general epidemiology, the principles of epidemiology, infectious diseases and its prevention, pandemic analysis, introduction to the health survey and control of acquired infections in hospital.

Course Title: Graduation project (Theoretical)**Course Code: NUR423****Course Hours: 1**

The graduation project aims to provide the student with confidence, knowledge, communication skills, work in a team, and ensure that the student is able to apply the skills and knowledge obtained during university studies, which will be reflected in their practical career after graduation and direct them to health institutions. The project includes learning how to put and write the project plan, which is the steps followed by

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students in order to complete the project, and the theoretical aspect is represented by writing the parts related to the steps of implementing the project and what was studied during the university period in the field that the student wants and affects the project, in addition to the data and information obtained of studies contributed by experts related to the specialization, as well as what has been added from the intellectual and mental product of the students concerned with the project.

Course Title: Community Health Nursing (Practical)

Course Code: CLN421

Course Hours: 3

The course aims to provide students with knowledge, skills and attitudes to implement disease prevention and health conservation strategies in various community settings and within households, whether rural or urban. It includes assess the health status of different family members and attention to vulnerable groups, and knowledge of the ethics of visits dropped. The course includes students training in schools, and health institutions. And field trip in factories and companies in Qalubia governorate.

Course Title: Nursing Administration (practical)

Course Code: CLN422

Course Hours: 2

The course aims to provide students with the knowledge, skills and attitudes to understand and practice management processes and leadership skills and apply them effectively in different healthcare settings. It includes time log, nursing care assignment, writing shift report, daily conditional report, incident report, x-ray log, sterilization log, laboratory log, inventory log, problem solving methods and documentation.

Course Title: Graduation project (practical)

Course Code: CLN423

Course Hours: 1

The graduation project aims to provide the student with confidence, knowledge, communication skills, and good dealing with others before their graduation, and to ensure that the student is able to apply the skills and knowledge obtained during university studies, which will be reflected in their practical career after graduation and direct them to health institutions . The scientific aspect includes the implementation of the project plan. In the event that the project is related to a specific device or product,

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students here also explain the tools used in preparing the project, and the method of implementation step by step until the completion of the installation or assembly of those tools, and access to the final shape of the device or product. Difficulties: It is important for the student or project owner to clarify the problems he faced during the period of undertaking the graduation project, in order to reach the final stage and complete the project. Elective courses.

Course Title: Graduation Project Basics**Course code: ELEC1****Course Hours: 1**

This course aims to provide the student with the necessary knowledge and basics on how to develop and write a project plan by writing the parts related to the steps of implementing the project in addition to the data and information obtained from studies contributed to the development of experts related to the specialization, as well as the added intellectual and mental product for the students who belong to the project. Course title: Leadership Skills (an optional university requirement) Course code: ELEC2 Course Hours: 1 The course aims to integrate intellectual and experiential learning to facilitate students' ability towards effective leadership. In addition to building an information base and leadership skills to help them towards their continued development as leaders. The course includes an introduction to leadership and leadership effectiveness, leadership building and development, human resource leadership, leadership skills and leadership styles, team building and leadership development, marketing and leadership, leadership and change management, strategic leadership and ethical leadership.

Course title: Critical Thinking**Course code: ELEC3****Course Hours: 1**

The course aims to provide students with the knowledge, skills, and attitudes necessary to apply critical thinking in their professional work. The course includes an introduction to the course and the historical foundations of critical thinking, critical thinking and the nursing process, factors affecting critical thinking, critical thinking components, critical thinking skills, and strategies for enhancing critical thinking in nursing education.

Course title: Principles of Entrepreneurship and Enterprise (elective university requirement)

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Course code: ELEC4

Course Hours: 1

The course aims to provide students with knowledge and skills about concepts in entrepreneurship, entrepreneurship and small enterprises, generating ideas for entrepreneurial projects, university and entrepreneurship opportunities and challenges, marketing plan, operational plan, financial plan, business plan writing, technological environment for the entrepreneurial project, introduction to management Projects, project organizational structure, success assessment, planning, data reading, network diagram, critical path analysis of networks, resource allocation and constraints, cost management, risk management, measurement and monitoring of project performance.

Course title: Environment and sustainable development (elective university requirement)

Course code: ELEC5

Course Hours: 1

The course aims to introduce the student to the concept of sustainability, its feasibility and benefit, and to clarify the risks of an unsustainable environment. The course deals with the study of the components of the natural environment and the factors of maintaining its components and balance, the biological system, ecological cycles and chains, the characteristics of the presence of both natural resources, energy and biological systems, the definition of the definition of sustainability theory: the mechanism of flow from inputs to outputs, methods of applying sustainability theory in multiple fields, and follow-up to rapid development In the applications of sustainability and its comprehensiveness, depending on the means of communication and modern digital technologies.

Course title: Palliative care

Course code : ELEC6

Course Hours: 1

The course aims to provide the student with the knowledge and attitudes necessary to use the evidence-based and person-centered approach in providing safe and comprehensive nursing care for chronically ill patients and their families. The course includes principles of palliative care, legal and ethical considerations for caring for a chronically ill person, person-based nursing care, patient and family communication, Spiritual care and quality of life for the patient, loss, grief and care after death,

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providing psychosocial support to the patient, nursing care for symptoms associated with the disease (physical comfort and pain management, psychological comfort), nursing care in the immediate pre-mortem period (preparing the person, family and caregivers for that period) care of the person during the last days of life), the role and function of the palliative care nurse.