



Tasks of the Research Unit 2025–2026



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First: Academic and Research Tasks

1. Participating in implementing the annual research plan of the faculty and university and following up the achievement of its objectives.
2. Preparing and implementing various research activities such as seminars and workshops.
3. Assisting teaching staff members and researchers in preparing research proposals and providing the necessary support.
4. Reviewing the compatibility of research topics and scientific theses with the priorities and axes of the faculty research plan.

Second: Administrative and Organizational Tasks

1. Monitoring and archiving all faculty research activities, including:
 - Published research papers.
 - Conferences and workshops.
 - Scientific theses.
2. Updating databases of research activities and teaching staff members periodically.
3. Uploading and documenting the activities of the Research Unit continuously on the faculty website.
4. Preparing the annual reports concerning the unit's activities and submitting them to the concerned administration.

Third: Training and Building Research Abilities

1. Preparing and implementing training workshops aimed at improving researchers' efficiency in various aspects of scientific research.



Fourth: Technical Support for Teaching Staff Members and Postgraduate Students

1. Providing research consultations for teaching staff members and researchers.
2. Providing guidance regarding scientific research ethics.

Fifth: Partnerships and Scientific Cooperation

1. Participating in organizing scientific conferences and research forums inside and outside the faculty.
2. Providing information about research grants and awards available locally and internationally.

Sixth: Quality

1. Preparing periodic reports to follow up the implementation of the faculty research plan, approving it, and announcing it.

Head of Research Unit Vice Dean for Graduate Studies and Research Dean of the Faculty

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