



Tasks of the Research Unit for the Academic Year 2023 / 2024

First: Academic and Research Tasks:

- Participating in the implementation of the annual research plan for the faculty and university, and monitoring the achievement of its goals.
- Preparing and executing various research activities such as seminars and workshops.
- Assisting faculty members and researchers in preparing research proposals and providing the necessary support.
- Reviewing the extent to which research topics and scientific theses align with the priorities and main themes of the faculty's research plan.

Second: Administrative and Organizational Tasks:

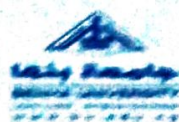
- Monitoring and archiving all research activities of the faculty, including:
 - Published research papers
 - Conferences and workshops
 - Scientific theses
- Updating the database of research activities and faculty members on a regular basis.
- Uploading and documenting the Research Unit's activities on the faculty's website continuously.
- Preparing annual reports regarding the unit's activities and submitting them to the competent administration.

Third: Training and Research Capacity Building:

- Preparing and conducting training workshops aimed at raising the competence of researchers in various aspects of scientific research.

Fourth: Technical Support for Faculty Members and Postgraduate Students:

- Providing research consultations for faculty members and researchers.
- Providing guidance regarding scientific research ethics.



Fifth: Partnerships and Scientific Cooperation:

- Participating in organizing scientific conferences and research symposiums inside and outside the faculty.
- Providing information on research grants and awards available locally and internationally.

Sixth: Quality:

- Preparing periodic reports to follow up on the implementation of the faculty's research plan, approving them, and announcing them.

Director of the Research Unit

Vice Dean for Postgraduate Studies

Dean of the Faculty

Assist.Prof. Dr. Mawaheb Mahmoud Zaki

Prof. Dr. Hanaa Abdel Gawad Abdel Meguid

Prof. Dr. Marwa Mostafa Ragheb

Dr. Mawaheb Mahmoud Zaki

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