



Criteria for Selecting an Academic Advisor

First: Personal Criteria

1. The faculty member should have a good reputation, be characterized by wisdom, generosity, and flexibility.
2. They should not have received any disciplinary action or penalties.
3. They should have good relationships with colleagues, students, and administrators.

Second: Academic and Professional Criteria

1. They should complete an academic advising course from an accredited institution.
2. They should be familiar with academic regulations, laws, and advising procedures.
3. They should have a thorough understanding of the credit hour system, courses, their content, and their nature.
4. They should contribute to promoting and supporting the principles of academic advising.
5. The academic advisor can assist students in overcoming difficulties related to their majors by identifying the root causes of the problem and proposing appropriate solutions.
6. They possess a vision for continuous development and academic advising.

Third: General Criteria

1. They must be capable of giving (advice, knowledge, time, effort, etc.).
2. They must be proficient in using computers and their regularly used software.
3. They must be able to conduct continuous analysis of results and survey findings and effectively utilize their impact.
4. They must be positive, receptive to differing opinions, and benefit from feedback.



5. They must be able to communicate positively and effectively with the college administration and students, remaining impartial and free from personal biases and religious beliefs.
6. They must possess excellent time management skills.

Director of the Academic Advising Unit

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Dr. Nora

Vice Dean for Education and Students' Affairs

Prof. Dr. Khadiga Mohamed Said

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