



Annual Plan of the Crisis and Disaster Management Unit

Faculty of Nursing, Benha University

Academic Year 2023-2024

Introduction

The Crisis and Disaster Management Unit seeks to ensure the implementation of safety and security standards across all facilities of the Faculty of Nursing, Benha University. The Unit also aims to enhance awareness among faculty members, teaching assistants, administrative staff, and students regarding crisis and disaster management principles and practices. This is achieved through awareness programs, training activities, preventive measures, and continuous monitoring of the Faculty's facilities and resources.

Main Activities

- Providing awareness, education, and training programs in the areas of environmental awareness, occupational safety, and civil protection.
- Conducting regular inspections of the Faculty's facilities, laboratories, classrooms, and equipment to ensure their proper operation, maintenance, and compliance with safety requirements.
- Monitoring the overall cleanliness and safety of the Faculty environment.
- Strengthening preparedness and emergency response capabilities through training programs and simulation exercises.

Specific Objectives

1. Implement preventive measures to reduce the likelihood and impact of potential crises and disasters.
2. Develop proactive plans and preparedness strategies for effective crisis management and emergency response.
3. Design and implement crisis and disaster response scenarios and contingency plans.
4. Promote a culture of crisis and disaster management and enhance emergency preparedness through training programs and simulation exercises for faculty members, teaching assistants, administrative staff, and students.

5. Upgrade and maintain early warning, detection, and monitoring systems to improve preparedness and response efficiency.
6. Support infection prevention and control measures to minimize the spread of communicable diseases within the Faculty.

Time frame	Lecturer	Implementation Supervisor	Target group	Activity	Operational Objective	General Objective
October 2023	Executive Team of the Crisis and Disaster Management Unit	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team .	Faculty members and teaching assistants.	Introductory seminar on the activities of the Crisis and Disaster Management Unit.	Increasing awareness of the activities of the Crisis and Disaster Management Unit.	Promoting cultural awareness of the activities of the Crisis and Disaster Management Unit.
October 2023	Executive Team of the Crisis and Disaster Management Unit	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit	Students of all four academic years.	Introductory seminar on the activities of the Crisis and Disaster Management Unit.		

Time frame	Lecturer	Implementation Supervisor	Target group	Activity	Operational Objective	General Objective
		Management Unit - Crisis and Disaster Management Unit Team.		Unit.		
October 2023	Department of Obstetrics and Gynecological Nursing	Crisis and Disaster Management Unit Team	Students of All Four Academic Years	Seminar on Infection Prevention and Control	Raising awareness among students of all four academic years	Meet training needs and promote awareness of infection transmission methods and preventive measures.
November 2023	Executive Team of the Crisis and Disaster Management Unit	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team.	Administrative and Technical Staff	Seminar on Smart Crisis Management	Increase awareness of the activities of the Crisis and Disaster Management Unit.	Promote cultural awareness of the activities of the Crisis and Disaster Management Unit.

Time frame	Lecturer	Implementation Supervisor	Target group	Activity	Operational Objective	General Objective
November 2023	Department of Psychiatric and Mental Health Nursing	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team.	Students of All Four Academic Years	Seminar on the Dangers of Addiction	Increase awareness of the dangers of addiction and its impact on the safety of individuals and the institution.	Meet the training needs of students.
November 2023	Department of Community Health Nursing • Department of Pediatric Nursing	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team.	Students of All Four Academic Years	Seminar on Smoking and Its Negative Effects on Health	Increase awareness of the dangers of smoking and its impact on the safety of individuals and the institution.	Meet the training needs of students.

Time frame	Lecturer	Implementation Supervisor	Target group	Activity	Operational Objective	General Objective
December 2023	Department of Nursing Administration	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team	Faculty Members and Teaching Assistants	Workshop on Examination Control Regulations and Examination Security	Equip participants with the skills required to secure and manage examinations effectively.	Meet the training needs of faculty members and teaching assistants.
December 2023	Department of Medical-Surgical Nursing	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team	Students of All Four Academic Years	Training Course on First Aid Principles	Enhance students' health and cultural awareness.	Promote health and safety awareness among students.

Time frame	Lecturer	Implementation Supervisor	Target group	Activity	Operational Objective	General Objective
February 2024	Executive Team of the Crisis and Disaster Management Unit	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team -	Students of All Four Academic Years	Training Course on the Civil Firefighting System	Increase awareness among faculty members, teaching assistants, and students regarding the civil firefighting system.	Meet the training needs of faculty members, teaching assistants, and students.
March 2024	Executive Team of the Crisis and Disaster Management Unit	-Vice Dean for Community Service and Environmental Development - Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team	Faculty Members and Teaching Assistants	Training Course on the Civil Firefighting System		

Time frame	Lecturer	Implementation Supervisor	Target group	Activity	Operational Objective	General Objective
April 2024	Department of Nursing Administration	- Director of the Crisis and Disaster Management Unit - Crisis and Disaster Management Unit Team	Faculty Members and Teaching Assistants	Workshop on Integrity and Transparency in Examination Management (A Legal Perspective on Handling Cheating Cases)	Raise awareness regarding examination integrity and methods of preventing cheating.	Meet the training needs of faculty members and teaching assistants.
Monthly Monitoring and Reporting	Executive Team of the Crisis and Disaster Management Unit	Executive Team of the Crisis and Disaster Management Unit	College Facilities and Personnel Responsible for Equipment	Periodic inspection of facilities and equipment to ensure operational efficiency and preparation of monitoring reports.	Ensure implementation of occupational safety and health standards.	Achieve occupational safety and health standards throughout the college.



Time frame	Lecturer	Implementation Supervisor	Target group	Activity	Operational Objective	General Objective
Weekly Monitoring and Reporting	Executive Team of the Crisis and Disaster Management Unit	Executive Team of the Crisis and Disaster Management Unit	Workers and Support Staff	Periodic inspection of college departments, facilities, and utilities to ensure environmental cleanliness.	Ensure environmental cleanliness within college facilities.	Achieve environmental cleanliness standards throughout the college.

Director of the Crisis and Disaster Management Unit

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